

# Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

October 17, 2017

## Meeting Minutes

[As Approved on November 20, 2017]

The Public Hearing for the 2018 budget was held at Station #1 from 7pm-8:50pm. A list of attendees is attached.

The Board of Fire Commissioners meeting was opened at Selkirk Fire District Administrative Office at 9:04pm by Commissioner Chairman Wickham.

### **IN ATTENDANCE**

(X) Robert G. BURNS	(X) Charles WICKHAM
( ) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
( ) George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

### **OTHERS:**

**MOTION** to approve minutes from the September 2017 meeting after 2 revisions by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

### **TREASURER'S REPORT:**

- 1) Whiteboard Report with all account balances is attached
- 2) Treasurer Ophardt gave the Board of Fire Commissioners a copy of the Audit for fiscal year 2016. A Letter of Acknowledgement will be forwarded showing agreement with the findings. A copy of the report is on file.
- 3) The Selkirk Fire District's Fiscal Year budget totaling \$1, 533,326 was presented.

**MOTION:** to approve the FY 2018 budget by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

- 4) All claims were presented and reviewed by all Fire Commissioners

**MOTION:** to approve all claims presented by Treasurer Ophardt by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

**MOTION:** to approve the Treasurer's Report by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

### **SECRETARY'S REPORT:**

- 1) 2 Fire House Use Request forms were submitted for approval
  - a) Halloween Party, 10/31 4p-9p @ station #2
  - b) Blood Drive, 11/18 7:00-1p @ station #2
  - c) Spaghetti Dinner, 11/10 3pm – 10pm @ station #3
  - d) Kids Christmas Party, 12/3 11a-5p @ station # 1

**MOTION:** to approve the above requests by B. Burns; 2<sup>nd</sup> by D. Val Apeldoorn (All in Favor)

### **BOARD OF DIRECTORS:**

1) President Collins proposed that station #2 be a part of the Adopt a Highway program. They would clean up the area along Glenmont road between River Road and Route 9W 2 times per year. The Board of Fire Commissioners will send the Board of Directors a letter accepting their request

2) President Wagoner would like to conduct a fundraiser to raise funds for the department. The fundraiser would be selling raffle tickets for a chance to ride on a fire truck in the Memorial Day parade 2018

**MOTION** to approve the two requests by the Board of Directors by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

**OLD BUSINESS:**

1) Building Project: Commissioner Wickham and Commissioner Burns will be meeting with Bob Mitchell from Mitchell and Associates regarding the next phase.

**NEW BUSINESS:**

1. The Fiscal Year 2018 tax levy will be set at \$1, 491,026

**MOTION** to adopt the tax levy for the 2018 budget by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

2. Critical Illness Insurance: Commissioner Wickham noted that he hasn't received any new information from Greg Turner, our insurance agent

**COMMISSIONER REPORTS:**

1) Commissioner Burns:

a- Joe Frankovic was awarded the contract for snow plowing all three fire station for the 2017-2018 winter season.

b. Station #3's Open House may have resulted in a new member

c. Marc Fucia completed the landscaping at Station #2

d. Commissioner Burns suggested we review the Lawn Mowing contact in the new year

e. Vic Olivett cannot fix the shed door; he is looking in to other options

f. Station #3 sent a dozen t-shirts to Houston, TX for the firefighters working Hurricane Harvey0

2) Commissioner Van Apeldoorn:

a- Information was sent to Jack Brennan for the E-Newsletter

b. Fire Prevention efforts reached approximately 800 school aged kids in the district

c. Commissioner Van Apeldoorn conducted fire extinguisher training with the American National Insurance Company in Glenmont

d. Along with Chief Asprien, Commissioner Van Apeldoorn conducting Fire Prevention training with the residents of Van Allen Farms Senior Housing on 10/19

e. A request was made to use E-41 for the town Holiday Parade in December

**MOTION** to approve the use of #41 for the Holiday Parade/Truck Decoration in December 2017 by D. Vanapledoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

2) Commissioner Strook:

No report

3) Commissioner Ten Eyck:

No report

**CHIEF'S REPORT:**

1) Training:

a. An invite to attend the Long Beach FD Reunion for those that worked on the aftermath of Hurricane Sandy. If there is interest, Chief Asprien would like to request the use of a Chief's Vehicle to attend.

b. On November 13<sup>th</sup>, there is a Solar Panel Class being offered in Greene County.

c. There are two firefighters in FFI. There was a request to use a vehicle to travel to the municipal training building in Colonie in December for Orientation and in Jan for class

**MOTION:** to approve the above training requests by B. Burns; 2<sup>nd</sup> by D. Van Apeldoorn (All in Favor)

2) Officer elections are on December 7, 2017 at Station #2

3) Regarding the class Weapons of Mass Destruction, what level of enforcement will there be as it is NOT part of FFI? Per the Board of Fire Commissioners, it needs to be completed separately

4) Regarding physicals, there are twelve firefighters still awaiting clearance. A third round is being offered to all on 10/19

5) Purchasing

- a. Foam Adductor 1.5 y 1.5
- b. Gated Ball Valve 2.5 by 1.5
- c. Batteries and siren repair at #3
- d. Back-up camera for the back of the Fire Police truck – not to exceed \$400

**MOTION** to approve all above listed purchases by B. Burns; 2<sup>nd</sup> by D. Van Apeldoorn (All in Favor)

- 6) The tires on E-47 and R-46 are being replaced
- 7) Foam disposal is complete
- 8). The boat will be coming out of the water next week and brought to station #2 for cleaning
- 9) AED rental and maintenance will be researched via Eastern Medical Support

**MOTION:** to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 11:10pm by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, November 20<sup>th</sup>, 2017 @ 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause  
District Secretary