

# Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

November 20, 2017

## Meeting Minutes

[As Approved on December 18, 2017]

The Board of Fire Commissioners meeting was opened at Selkirk Fire District Administrative Office at 7:04pm by Commissioner Chairman Wickham.

### IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
( ) George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

**OTHERS:** Chief Hummel, Chief Michaniw, Steven Hummel, Jr.

**MOTION** to approve minutes from the October 2017 meeting after 2 revisions by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

### **TREASURER'S REPORT:**

- 1) Whiteboard Report with all account balances is attached
- 2) All claims were presented and reviewed by all Fire Commissioners

**MOTION:** to approve the Treasurer's Report and all claims presented by Treasurer Ophardt by B. Strock; 2<sup>nd</sup> by D. Van Apeldoorn (All in Favor)

### **SECRETARY'S REPORT:**

- 1) 2 Fire House Use Request forms were submitted for approval
  - a) Town of Bethlehem DPW Holiday Party #1 on 12/14
  - b) Kids Christmas Party at #3 on 12/17

**MOTION:** to approve the above requests by B. Strock; 2<sup>nd</sup> by D. Van Apeldoorn (All in Favor)

- 2) New Member Application for Daniel Sleurs was presented for Board of Fire Commissioner approval

**MOTION:** to approve the new member application for Daniel Sleurs for Station #1 by B. Strock; 2<sup>nd</sup> by B. Burns (All in Favor)

- 3) A resignation was submitted by Sara Bashant who is moving out of the Selkirk Fire District. This is effective 12/1/17.

**MOTION:** to approve Sara Bashant's resignation by B. Burns; 2<sup>nd</sup> by B. Strock

- 4) Two purchase requests were submitted for approval. (B Lann/Finke)

**MOTION:** to approve the 2 purchase requests submitted by Chief Hummel by B. Strock; 2<sup>nd</sup> by B. Burns (All in Favor)

### **OLD BUSINESS:**

- 1) Building Project:
  - There were less than 15 community members that showed for Open House
  - The closing on the Route 9W property was on December 14, 2017 and there weren't any issues
  - There is no hunting on the Route 9W property this year; Stanton Farms may brush hog for us

- CT Male is still working on the Station #2 property

**NEW BUSINESS:**

- 1) Regarding Critical Insurance, Commissioner Wickham will forward the costs to the Board of Fire Commissioners for review
- 2) Regarding the Mutual Aide Contract, Chief Aspiron will forward to the Town of Bethlehem when complete

**COMMISSIONER REPORTS:**

1) **Chairman Wickham:**

- a- Saturday, February 10<sup>th</sup>, the district is hosting a Leadership Seminar that will last 3-4 hours, all are welcome. Chief Michaniw will send email out to the membership
- b- Saturday, January 13<sup>th</sup>, the Board of Fire Commissioners is hosting the 2<sup>nd</sup> Annual SFD Leadership Breakfast Meeting at Normanside Country Club from 8:30am-11:30am

2) **Commissioner Burns:**

- a- Station #2 heat wasn't working and was repaired by Persico Oil
- b- The railing going downstairs was falling down. Vic Olivett repaired
- c- The storm drain located behind station #2 needs repair. It was determined it is not the town's responsibility
- d- The lights along the sidewalk of station #2 were fixed by Kot Electric
- e- The DVR security system is beeping again at Station #2. Tyco recommends replacing the UPC batteries and possibly upgrading the system
- f- The doorbell buzzer at Station #2 was fixed by Kot Electric
- g- Madsen Overhead Doors was at Station #3 on 11/20 and repaired the door on the left side of the building. They quoted \$95/hr 1 man repair call and \$135/hr. for a 2 man repair call

**MOTION:** to approve the quote for the Madsen Overhead Door contract price and bill per job by B. Strock; 2<sup>nd</sup> by D. Van Apeldoorn (All in Favor)

- h- B Lann just completed the 6 month inspection of the kitchens. There were a few concerns that were shared.
- i. Culligan serviced the water unit in the Administration Building
- j. Commissioner Burns spoke to the Chiefs Michaniw and Aspiron about inviting Cardiologist Uzzillia to speak to the membership sometime in the near future. Chief Aspiron suggests we discuss with Eastern Medical Support first.

3) **Commissioner Van Apeldoorn:**

- a) The 2018 Installation Dinner is scheduled for March 10, 2018 at Birch Hill. More details are forthcoming.

2) **Commissioner Strock:**

- a) Regarding the Rescue Truck purchase, it was decided to put on hold until Spring 2018.
- b) Concerns regarding the cleanliness of our apparatus were shared. Focus needs to be on taking care of, cleaning and organizing the apparatus we have. Commissioner Strock would like to see the Captains for Chiefs address the issue.

3) **Commissioner Ten Eyck:**

Not present

**CHIEF'S REPORT:**

1) Training:

- a) The Chief Show will be in Syracuse in 2019. It was suggested that we begin research in that area for hotel accommodations etc.
- b) There is a Bus Rescue course on 12/4-12/5

2) Echo Policy

a) Chief Asprion would like a letter be sent to the Town of Bethlehem regarding the procedure that clearly defines what calls and what locations the Selkirk Fire District will be dispatched for. Chairman of the Board Wickham will draft a letter.

**MOTION:** to draft a Mutual Aid Agreement/Response Policy with the Bethlehem EMS to state that Selkirk FD is dispatched for all ECHO calls at CSX Rail Yard, Industrial Facilities, NYS Thruway by D. Van Apeldoorn; 2<sup>nd</sup> by B. Burns (All in Favor)

3) Other

- a) Sirens at Station #1 and Station #3 are still in need of repair
  - b) Eastern Medical Support will be sending a quote for new AED machines as well a service agreement
  - c) We are at over 300 calls for the year so far
  - d) The Fire Boat docks were not fully repaired before taking them out. The boat is being stored at Station #2 under the pavilion
- 3) Chief Asprion received a \$1500 check from the Glenmont Abbey Village for the 2<sup>nd</sup> Chicken Barbecue Fundraiser. To date, they helped raise approximately \$4000 in total from the fundraisers.

4) Apparatus Use

- a) Commissioner Van Apeldoorn would like to take T-40 to Panera Bread in Glenmont on November 25<sup>th</sup>, 9-11am to assist with the annual Card for the Troops effort. The truck will travel from Panera Bread to the Post Office.

**MOTION:** to use truck T-40 on 11/25 for the above noted effort by B. Strock; 2<sup>nd</sup> by B. Burns (All in Favor)

- Chief Asprion would like to implement an Apparatus Use Request Form so that when any piece of apparatus is taken out for anything other than fire calls, drills or driver training, it is discussed and known ahead of time. This will ensure accountability. Chief Asprion would like to see this document on the member website for easy access.

5) Purchasing

- a. 1 red fire helmet

**MOTION** to approve the above listed purchase up to \$400 by B. Strock; 2<sup>nd</sup> by B. Burns (All in Favor)

- Chief Michaniw requested that the Resignation Policy be reviewed so that firefighters that resigned on good terms are allowed to be guests for future visits to any of the Selkirk firehouses.

**MOTION:** to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:18pm by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, December 18, 2017 @ 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause  
District Secretary