

# Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

September 18, 2017

## Meeting Minutes

[As Approved on October 17, 2017]

The meeting was opened at Selkirk Fire District Administrative Office at 7:06 PM by Commissioner Chairman Wickham.

### **IN ATTENDANCE**

(X) Robert G. BURNS

(X) Barak STROCK

(X) Douglas VAN APELDOORN

(X) George TEN EYCK

(X) Charles WICKHAM

(X) William ASPRION, Chief

(X) Douglas OPHARDT, District Treasurer

(X) Stephanie KRAUSE, District Secretary

**OTHERS:** Bill Collins, Board of Directors

**MOTION** to approve minutes from August 21, 2017 by B. Burns/ 2<sup>nd</sup> by G. Ten Eyck (All in Favor)

**TREASURER'S REPORT:** Attached is White Board Report from Treasurer D. Ophardt

**MOTION:** to approve the Treasurer's Report by G. Ten Eyck; 2<sup>nd</sup> by B. Strock (All in Favor)

**MOTION:** to approve all claims presented by Treasurer Ophardt by G. Ten Eyck; 2<sup>nd</sup> by B. Strock (All in Favor)

### **SECRETARY'S REPORT:**

1) 2 Fire House Use Request forms were submitted for approval

a) Station #3 – Chicken Barbecue for 9/22/17

b) Station #3 – Cub Scout Monthly meetings for Webelos Den submitted by Erik Deyoe - every Monday

2) Purchase requests for apparatus repairs submitted by Chief Hummel were presented

### **BOARD OF DIRECTORS:**

1) President Collins presented clarification on the role of the BOD regarding firefighter resignations.

a) He stated that they follow the current by laws in that once a resignation is received; it is presented at the next scheduled monthly BOD meeting. The firefighter is then given a 27 day cooling off period. The firefighter can rescind their resignation within that time period or proceed. If not rescinded within the 27 days, and the firefighter is in good standing, the BOD officially accepts the resignation. The BOD will then communicate the membership change to the Board of Fire Commissioners, the District Chief and the District Secretary.

b) President Collins also stated that any other decisions regarding the firefighter's status during the "cooling off period", are in the hands of the District Chief (ie: key fob access to the fire stations, attending drills, responding to calls etc.) as the firefighter is still a member of the department. Commissioner Wickham stated that we are in need of a policy for resigning from the department.

c) President Collins also stated that if a firefighter rescinds his/her resignation during the "cooling off period", it would "disappear" as if it never happened. This is according to the bylaws as they are currently written.

2) Regarding the request for comments on the various pending policies, President Collins thanked the Board of Fire Commissioners for the opportunity of being asked for input.

### **OLD BUSINESS:**

1) **Building Project:** Commissioner Wickham noted that we are adopting a Resolution for the purchase of property # 121.00-3-23 on Route 9W next to AW Becker Elementary: Resolution # 2017-9-01

**MOTION:** to approve the adoption of Resolution 2017-9-01 by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All in Favor)

Commissioner Wickham shared that the tours that were scheduled for the members were cancelled due to very little interest. The Round Table meetings were combined in to one meeting due to little interest as well. The team is working with Pierce Communications to define a timeline going forward to include public meetings, open houses etc.

2) Interim Safety Measures: Commissioner Burns gave an update on the research he's been doing on installing exhaust systems in the current fire stations. In speaking with Air King, it's clearly not feasible to install and then down the road remove. It is also near impossible to install and relocate as not all parts are able to be moved. It is advised that some items be moved from the engine rooms to decrease the amount of exhaust exposure they are getting (firefighter gear, ice machines, tables etc.).

3) Station #2 Land Survey: The Purchase Order is complete and will be given to Treasurer Ophardt to proceed.

#### **NEW BUSINESS:**

1) Commissioner Wickham shared that he is still waiting on a price quote from Greg Turner for the Critical Illness Insurance Plan

2) Commissioner Wickham gave an upgrade on the Air Products expansion plan: he is not in agreement with it and continues to work with the Town of Bethlehem on the specifics.

3) Regarding the 2018 Budget, there was an error on the Worker's Compensation section. It was communicated to the Treasurer for revision. The Board of Fire Commissioners is comfortable with no more than an 18% increase.

**MOTION:** to cap our tax increase at 18% for the 2018 Selkirk Fire District budget by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All in Favor)

#### **COMMISSIONER REPORTS:**

##### 1) Commissioner Burns:

a- The fuel tank at Station #3 will be pumped out, cleaned and filled with stone on September 19<sup>th</sup> by Albany Tank.

b- Monday, September 22<sup>nd</sup> is the cut off for accepting plow bids for the 2017-2018 season

c- Chris Kot fixed the ceiling light in the Administration Building

d- Regarding the garage door to the garage that stores the Childs - waiting for Vic Olivett on a date to repair

##### 2) Commissioner Van Apeldoorn:

a- Supplies are ordered for Fire Prevention Week. Commissioner Van Apeldoorn will be presenting at AW Becker Elementary on October 12, 2017 and at Glenmont Elementary on October 13, 2017.

b- Commissioner Van Apeldoorn attended the Fall festival on September 17<sup>th</sup> at the Glenmont Elementary school as well.

##### 2) Commissioner Strock:

No report

##### 3) Commissioner Ten Eyck:

No report

#### **CHIEF'S REPORT:**

a- Regarding the opportunity to train at TACS Autobody, the insurance form is complete with the exception of air quality clearance. Once acceptable, then we can go in.

b- Chief Asprion shared that PSEG was pleased to accept the plaque of thanks and all enjoyed the plant tour

c- Secretary Krause completed a W-9 form and sent to The Glenmont Abbey Village per their request in return they will be giving a \$1000 donation to the Selkirk Fire District that will be put towards the purchase of Thermal Imaging cameras

d- Regarding replacement of tires, R-46 is done and E-47 is being done on September 19<sup>th</sup>

e- There have been 290 fire calls to date

f- Chief Asprion shared that we have partnered with Eastern Medical Support for firefighter physicals. They are scheduled to come to Station #2 on Monday, October 2<sup>nd</sup> and to Station #1 on Tuesday, October 3<sup>rd</sup>

g. A handful of purchase requisitions were presented for approval

**MOTION:** to approve purchase requests that were submitted by Chief Asprion and Chief Hummel by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All in Favor with exception of G. Ten Eyck who abstained from voting)

**MOTION:** to move to Executive Session by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All in Favor) 9:22pm

**MOTION** to return to the Board of Fire Commissioners meeting by D. Ban Apeldoorn; 2<sup>nd</sup> by B. Strock (All in Favor) 9:50pm

**MOTION:** to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:53pm by D. Van Apeldoorn; 2<sup>nd</sup> by B. Strock (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, November 20<sup>th</sup>, 2017 @ 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause  
District Secretary