

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

December 19, 2016

Meeting Minutes

[As Approved on December 26, 2016]

The meeting was opened at Selkirk Fire District Administrative Office at 7:07 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

OTHERS: Board of Directors President Ed Ward, Lieutenant Messenger, student Zachary Burns

Minutes from the previous meeting of November 21, 2016 were read and approved after one revision.

MOTION to approve B. Strock; 2nd by George Ten Eyck (All in Favor)

TREASURER'S REPORT:

General Fund Balance: \$; E&A Fund Balance: \$; B&G Fund Balance \$

Prepaid Claims approved at December Meeting \$

Payroll: \$

Abstract dated: December 2016 numbers 2016- to 2016- Inclusive

MOTION: to approve all claims presented by Treasurer Ophardt by B. Burns; 2nd by B. Strock. (All in Favor)

MOTION: to transfer \$155,897.76 from the General Fund account to the E&A account per the 2016 budget line item by Doug Van Apeldoorn; 2nd by Barak Strock. (All in favor).

MOTION: to transfer \$60, 000 from the General Fund to the B&G Reserve Fund by George Ten Eyck; 2nd by Bob Burns. (All n Favor).

MOTION: to transfer \$20, 600 from the sale of the 1998 Chevy C-35 Pick-up truck to the E&A fund by Doug Van Apeldoorn; 2nd by Bob Burns. (All in favor).

SECRETARY'S REPORT:

1) Secretary Krause reported that the Commissioner Election results from December 13, 2016 were delivered to the Town of Bethlehem Town Clerk on Friday, December 16, 2016.

PUBLIC COMMENT:

- None

BOARD OF DIRECTORS:

1. President Ward presented the officer nominees for 2017 that resulted from the December 1, 2016 elections.

MOTION: to tentatively approve the 2017 officer nominees by George Ten Eyck; 2nd by Bob Burns (All in favor).

2. President Ward submitted three Membership Status forms.

- Stewart Burnham, Active to Medical/Associate Member
- Donald Van Apeldoorn, Active to Associate Member
- Ed Ward, Active to Active Fire Police

OLD BUSINESS:

- 1-The Facility Advisory Committee conducted 2nd presentation on December 8, 2016. Chairman Wickham noted that although it was a small turnout, it was a good meeting. The committee will be putting together a report to include all factual information that has been shared up to this point to share.. All are welcome for a tour of Beukendaal and Midway Firehouse tours on January 7, 2017. The next Facility Advisory Committee Meeting is on January 12, 2017 @ Station #1.
2. Charles Wickham was re-elected as Commissioner whose term is January 1, 2017 – December 31, 2021.
- 3- Chairman Wickham announced that the Board of Fire Commissioners are hosting a Business Breakfast with Line Officers in January to discuss goals and strategies for 2017. The date and location will be decided soon.
- 4- Chairman Wickham shared that all Policies and Procedures that are complete to date are with our lawyer, Terry Hannigan for review.

NEW BUSINESS:

- 1-Chairman Wickham briefly discussed several proposed projects coming up in the Town of Bethlehem.
- 2- Chairman Wickham shared information on the Advanced Commissioner Training being held at the Elsmere Fire Department on January, 21, 2017. He encouraged all to attend.
- 3- Chairman Wickham proposed have an additional Board of Fire Commissioners meeting each month. The consensus was to add a second meeting to the calendar each month, but cancel if not needed.
- 4-A new banner/table top logo purchase was discussed. Commissioner Van Apeldoorn will research and present his findings.
 - CSX grants were discussed and Commissioners Strock and Van Apeldoorn along with Chief Asprion will team up and explore.

COMMISSIONER REPORTS:

Commissioner Burns

- 1- Electrician Chris Kot fixed the light over the kitchen door at Station #3. Exhaust fan at #3 not working.
- 2- Commissioner Burns arranged for Vic Olivett to look at the lower level door at Station #2
- 3- The heat in the engine room at Station #2 is fixed and running properly.
- 4-Time Warner Security was on site and addressed the heat issue in the shed that houses the Childs truck. He adjusted the heat to 45 degrees which should solve the issue.
- 5-Time Warner Security replaced the pull station in the meeting room at Station #1
- 6- Plumber Carmen Frangella will be fixing the slop sink at Station #2.
- 7-Commissioner Burns and Secretary Krause are in the process of investigating the functionality of the cameras at Station #3. It was discovered they were not working after other electrical work was being done. Secretary Krause will be notifying TYCO.

Commissioner Van Apeldoorn

Commissioner Ten Eyck

- 1- Commissioner Ten Eyck shared feedback from the PODS program meeting. FEMA suggests family of emergency personnel be a priority during a major catastrophe.

Commissioner Strock

1. The new Air Truck has arrived and is being housed at Station #2. He is reviewing the vehicle to ensure all work is complete. Larry from Vander Molen is visiting on December 20, 2016.

CHIEF'S REPORT:

- 1-Air Products and Chemicals Inc. of Glenmont, NY wants to donate a trailer to the Selkirk FD. Chief Asprion has sent a Letter of Intent.
- 2- Secretary Krause will begin working on the End of Year reports.
3. New credit cards have arrived for Commissioner Ten Eyck and incoming Chief Steve Hummel
- 4- Generators at all 3 fire stations will be topped off with fuel the first week in January 2017

- 5- Chief Asprion has a concern that when backing the new Air Truck in at Station #2, the fire hood at the back of the garage extends causing a tight fit. He would like to meet with Commissioner Burns to review. Commissioner Van Apeldoorn offered to assist Commissioner Burns with a solution.
- 6- Chief Asprion would like to replace all of the 'old style' pull stations with new ones.
- 7- The Gator trailer is near completion. It is still in need of one last coat of paint, lights, radio and finally, to be assigned a number

PURCHASES:

None

MOTION: made by Commissioner Wickham (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District and enter Executive Session.. The meeting was properly adjourned at 8:50 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, December 26, 2016 at 7:00 p.m. at the Administration Building for the 2016 Closeout Meeting.

Respectfully Submitted,

Stephanie Krause
District Secretary

DRAFT