

# Selkirk Fire District

Board of Fire Commissioners  
Selkirk, NY 12158

May 19, 2014

## Meeting Minutes

[As Approved on: 6-16-14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:05 PM by Chairman Charles Wickham, Jr.

### IN ATTENDANCE

(X) Lennie MICELLI	(X) Charles WICKHAM
( )	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie SELLERS, District Secretary

OTHERS: Barry Morehouse; Ed Ward; Robert G. Burns; Jeff Stangle

Minutes of the previous meeting of April 21, 2014 were read and approved.

**MOTION** to approve by; D. Van Apeldoorn 2<sup>nd</sup>: L. Micelli (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund: Balance \$693,663.14; E&A Fund Balance: \$155,579.90; B&G Fund Balance \$204,631.54

**MOTION** to approve Treasurers Report by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli (All in favor)

Claims presented and approved for payment:

Abstract dated: May 19, 2014 numbers 2014-203 to 2014-258 inclusive

- An invoice in the amount of \$235 for a bouncy bounce rental was denied and returned to the Board of Directors for payment. (Rented for use at the April Recruitment day event.)
- Rosen's Uniforms – Rosen's has not been following the correct procedure in returning a copy of the order form when uniform orders are being placed. The district treasurer requires that this process be followed for record keeping and for district secretary's personnel files.
- Time Warner internet – billing address and contact name need to be updated.

**MOTION** to approve by L. Micelli; 2<sup>nd</sup>: G. Ten Eyck - (All in favor)

Secretary's Report: (*Secretary Sellers*)

- Persico HVAC has completed annual service to AC units at all station locations.
- Upgrades to the four Administrative office computers from Windows XP to Windows 7 are completed.
- Annual PAD/AED Technical Service Support Agreement – Physio Control – 2014-15 renewal \$1,850 – request approval to renew.  
**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to approve renewal of Physio Control Service agreement for 2014-15 as stated above. (All in Favor)
- Albany County Board of Elections will be using the fire house meeting rooms on June 24, 2014 for the Federal Primary Elections. An email reminder has been sent out to Captains and Presidents of each location.
- Insurance renewal cards for apparatus have been received from Burt Anthony Associates and distributed accordingly. The Rescue Boat card was missing and will be provided by Greg Turner ASAP.
- NYSAFC Conference – June 11-14<sup>th</sup>, 2014, Turning Stone, Registration is complete.

**MOTION** to approve Secretary's Report by L. Micelli; 2<sup>nd</sup>: G. Ten Eyck - (All in favor)

Public Comment:

- The Board of Fire Commissioners recognizes the receipt a petition by Robert G. Burns for reinstatement of his position on the BOFC.

SFD Board of Directors Report: (As reported by BOD President, Ed Ward)

- Permission to use station #2 meeting room by the Albany County Women's Auxiliary for their monthly meeting, on June 23, 2014 at 6:30 p.m.
- Permission to use station #2 meeting room by the Red Nights for their membership meeting on June 5, 2014 at 7 p.m.  
**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli to approve the use of #2 meeting room on 6/5/14 and 6/23/14 by as stated above – meeting room request forms have been provided. (All in Favor)
- Permission to hold the annual fireman's fair on Station #2 grounds from July 17-19, 2014 and to hold the Annual Flea Market on July 26, 2014  
**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli to approve the use of Station #2 for the fireman's fair and flea market as stated above. (All in Favor)

**Old Business:**

Facility Assessment Project: An informational meeting with Architect Bob Mitchell will be held on May 22, 2014 at Station #1 meeting room.

Generator Maintenance: Generator batteries must be replaced every three years and are due. MiltonCat will replace the batteries on each generator during their next service date.

Basement Remodel at Sta.#1: **MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to begin remodel of the basement at station #1. (All in Favor) The remodel will primarily consist of a larger gym area and a Quartermaster's office. A floor plan and materials price estimates must be provided prior to remodel begins.

Lower Engine Room Sta. #2: Insurance claim has been processed for the accident with the heater. VFIS will contact the district with its findings shortly.

**Chiefs Report:**

Pictuay Rd. Closure: Beginning on May 27<sup>th</sup> through November, Pictuay Road, Selkirk, will be closed due to repair of bridge and the installation of a dry hydrant.

New County Radio System Project: G. Ten Eyck will attend the Radio Committee meeting on Wed., May 21, 2014 at 6:30 p.m.

Training:

- CSX – Safety Train, Crude Oil & Ignitable Liquids training – Sessions held on June 5<sup>th</sup>, 9 a.m. – 1 p.m.; June 6, 7<sup>th</sup>, 8 a.m. – 3 p.m. (Pick one day to attend, not each day)
- Rescue Tech – State Course to be hosted by SFD sometime in June/July – Date TBD
- “Need For Speed III” – August 16, 2014 – Castleton Boat Club – SFD to attend 10 a.m. – 4 p.m. with R-4 rescue boat. R4 and members will be on hand in the event of an accident on the river – in conjunction with police boat.
- NYS AFC June Convention – Seeking permission to attend with chief's vehicles and for members to take courses at the event, as approved by chief.

**MOTION** by G. Ten Eyck; 2<sup>nd</sup>: D. Van Apeldoorn to approve attendance at trainings listed above and to approve use of District vehicles for transportation to the Chiefs convention. Also approve members to take courses at convention with chief's prior approval. (All in Favor)

Purchases:

- Boat Stokes Basket for water rescue – up to \$1,200.
- Holmatro VStruts for R46 with letter stating Garrison is sole provider of product - \$4,000.
- Boat Dock parts (emergency replacement parts) – up to \$2,000.
- Tree to replace one being cut down at Henry Hudson Park - \$200.
- Permission to go forward with concrete purchase and labor to install to repair docks  
**MOTION** by G. Ten Eyck; 2<sup>nd</sup>: L. Micelli to make purchases as stated above and to move forward with dock repairs and concrete work at Henry Hudson Park. (All in Favor)

R46 Holmatro Rescue System: Chief Asprion proposes upgrading and replacing the Holmatro system on the rescue truck to the newer Core System. Chiefs have reviewed the system and met with the manufacturer's rep. to configure a new system. With trade in of old equipment and approximately \$1,500 in labor costs the total would be around \$17,000 to replace/upgrade the unit. The project will be tabled until the June BOFC meeting in order to gather further information and discuss all available options and pricing structures.

2015 Chevy Tahoe – Chief's Vehicle: Permission to purchase new 2015 Chevy Tahoe off Chautauqua County, NYS Contract - \$33,202 contract pricing, plus approximately \$7,000 for additional light package – up to \$44,000.

**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to purchase the 2015 Chevy Tahoe off NYS Contract as stated, up to \$44,000 total. (All in Favor)

New Air Truck: Proposing 2015 Terrastar Cab/Chassis – Chautauqua County NYS Contract pricing - Approx. \$138,000.

**MOTION** by G. Ten Eyck; 2<sup>nd</sup>: D. Van Apeldoorn to approve spending up to \$150,000 on a new air truck. (All in Favor)

**New Business:**

2014 Insurance Renewal: Greg Turner from Burt Anthony Associates drafted a renewal policy for the district. Various changes will be made to the renewal and a new price quote/invoice and policy will be drafted.

Memorial Day Parade: **MOTION** by L. Micelli; 2<sup>nd</sup>: G. Ten Eyck to approve equipment and personnel to attend the annual TOB Memorial Day Parade on May 26, 2014 and the purchase of flowers to fill 3 horns. (All in Favor)

FD Sprinkler Connections: Initiative by town fire departments to work with all area businesses to clear all debris, plants, dumpsters, etc., from exterior sprinkler connections to their buildings. These areas must have open and easy access in the case of an emergency.

Municipal Fire Training Facility: The 2014 contract and updated rules and regulations were received from the Town of Bethlehem. The 2014 annual rent is set at \$5,000.

Station #2 Upstairs Kitchen: Countertop falling apart and will be repaired by Vic Olivett.

**Motion**: made by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:51 p.m. The next meeting of the Selkirk Board of Fire Commissioners will be on Monday, June 16th, 2014 at 7:00 p.m.

Respectfully Submitted,

Stephanie E. Sellers  
District Secretary