

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

September 17th, 2018

Meeting Minutes

The Board of Fire Commissioners meeting was opened at Selkirk Fire District Administrative Office at 7:00pm by Board Chairman, Charles Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Douglas VAN APELDOORN	(X) William ASPRION
(X) George TEN EYCK	(X) Douglas OPHARDT, District Treasurer
(X) Stephanie KRAUSE, District Secretary	(X) Joseph MICHANIW, Chief

OTHERS: Chief Hummel

MOTION to approve amended minutes from August 20th meeting by D. Van Apeldoorn; 2nd by G. Ten Eyck (All in Favor)

TREASURER'S REPORT:

As of September 1st:

General Fund: \$869,238.23 B&G Fund: \$1022.73 E&A fund: \$806,543.82
W/C Abstract dated: September 17, 2018 numbers 2018-322 to 2018-362 inclusive totaling: \$56,033.67
Claims to be paid: \$29,303.33 Audited and approved by the board
Prepaid: \$23,494.34 Audited and approved by the board
Payroll Abstract dated: August 26, 2018 totaling \$1,666.50 Audited and approved by the board
Payroll Abstract dated: September 12, 2018 totaling: \$1,569.40 Audited and approved by the board

MOTION: to approve the Treasurer's Report and all claims presented by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

1) The 2019 proposed budget was reviewed. The Budget Hearing is on October 16, 2018, 7pm @ Selkirk Fire Station #1, 126 Maple Avenue, Selkirk, NY

SECRETARY'S REPORT:

- 1) Three Firehouse Use Request forms were submitted for approval:
 - a) Selkirk #1 Auxiliary President Jeanette Borger requested use of the meeting room at Station #1 for the monthly auxiliary meetings, fish fry dinner nights and they yearly Hunter's Breakfast (A list of dates was provided with request)
 - b) Erik Deyoe/Tina Carvalho from Cub Scout Pack 1081 requested weekly/monthly dates for Cub Scout and Boy Scout meetings at Station #3 (A list of dates was provided with request)
 - c) Lt. Robert K. Burns requested use of Station #3 for the yearly Boy Scout Spaghetti Dinner on 11/1 as well as the Palm Sunday Breakfast on 4/14/19

MOTION: to approve the Secretary's report by B. Asprion; 2nd by G. Ten Eyck (All in Favor)

BOARD OF DIRECTORS:

There was no Board of Directors representative at the meeting. Chief Michaniw did request that going forward, the BOD forward the name and contact information of any new applicant to him personally. He will then assign a Lieutenant to mentor the applicant throughout the membership stage.

OLD BUSINESS:

- 1) Facility Project Update
 - a) Chairman Wickham shared that we now have the estimated cost and floor plans for the new buildings. There is a conference call scheduled with Pete Signoreli of Mitchell and Associates, Inc. to discuss soft costs.

- b) Commissioner Burns scheduled a meeting with a local solar company, Monolith, for Tuesday, September 18th to discuss our options for solar on the Route 9W property. He is also waiting on information from 2 other sources.
- 2) Commissioner Asprion has met with Elsmere FD several times to determine what route we together want to go with our joint effort on a SCBA grant. Harry Jarin was recommended by the Elsmere FD as a person they'd like to hire as our grant writer. Commissioner Asprion would like to hire him as well. He has a 90% success rate
- 3) Commissioner Ten Eyck informed the board that we lost the radio grant. He was told we did not demonstrate enough financial need
- 4) Regarding the purchase of new computer monitors for the District Secretary and the District Treasurer, it was determined that the secretary's system could handle a second monitor, but the treasurer's system cannot. The board determined it might be time to just purchase new computers for both that will come with Windows 10. Discussion was also had on whether or not to surplus the existing computers once new units were purchased.

MOTION: to spend up to \$3500 to Harry Jarin to assist the Selkirk Fire District with writing for a SCBA grant by D. Van Apeldoorn; 2nd by B. Asprion (All in favor)

MOTION: to get two new computers with input from Solutions by Design, Inc. of Delmar, NY and surplus the current secretary and treasurer computers and by B. Asprion; 2nd by D. Van Apeldoorn (All in Favor)

NEW BUSINESS:

- 1) Best Practices training is being offered in Greene County. Chairman asked Chief Michaniw to check with his officers to see if anyone may be interested
- 2) Chairman Wickham asked if we had a Town Radio agreement. Chief Asprion believes we did a few years ago, but believes it might have gone to Jim Reagan or Dan from Elsmere FD. Chairman Wickham also suggests we put together a long range financial plan for the tower as well as review the committee lists for the Town Task Force

COMMISSIONER REPORTS:

1) **Commissioner Burns:**

- a) Carmen Frangella fixed the sink drain in the Admin building.
- b) NE Petroleum will be at Station #1 next week to work on the replacement of the fuel tank
- c) The Braking for Aids ride passed through town and utilized the stop that was set-up at Station #3. The riders rode from the Capitol to our fire station and there were approximately 100 bicycles in attendance. They were very thankful for hosing a stop for them
- d) There is an issue with bees on the East end of Station #1. It's been roped off and NE Pest Control will be by to take care of the issue
- e) The siren at Station #3 is still not working. Chief Michaniw said he'd call River Valley Radio on it
- f) B&W looked at the grates in the floor at Station #3 where the trucks set. They are sending us an estimate to replace them
- g) The phone lines at Station #2 including the fax are now working
- h) Hilltown Locksmith is making us a set of keys for the Chief's room, tool room and engine room door at Station #2
- i) Vic Olivette will be completing the stone work, trim work and lower engine room door repairs

2) **Commissioner Van Apeldoorn:**

- a) Commissioner Van Apeldoorn submitted a Purchas Request totaling \$499 for a 25x15 flag to replace the tattered one on T-40
- b) A supply order has been done for Fire Prevention week. Commissioner Van Apeldoorn is securing school visit dates
- c) The next Blood Drive is on 11/17 at Station #2 from 7;30am to 12;30pm

MOTION: to purchase a new flag for T-40 by D. Van Apeldoorn; 2nd by D. Burns (All in Favor)

3) **Commissioner Ten Eyck**

- a) Commissioner Ten Eyck is looking in to having the VHF radios reprogrammed
- b) Commissioner Ten Eyck is working with Chief Michaniw to see what direction they want to move in with the ordering of the new radios. It is estimated to cost \$45,000 for 15 portable radios, 6 headsets and 6 chargers. It was discussed whether or not we should purchase them this year and where to take the money

from. They decided to table this discussion until next month in order to be sure what things are the most important for the district.

4) **Commissioner Wickham**

a) Commissioner Wickham shared that both North Bethlehem FD and Slingerlands FD want electronic signs. As the Town of Bethlehem law stands, they cannot have them. They may attempt to work towards changing the law

CHIEF'S REPORT:

- 1) 245 calls to date
- 2) JFF Daniel Sleurs signed his probation to active paperwork and gave to his Captain
- 3) The tires on 401 will be done soon and M416 will need them as well.
- 4) Chief Michaniw has been in contact with Jack Brennan in regards to a Flood Plan. He is waiting to hear back
- 5) Chief is reviewing our Mutual Aid plan with Elsmere FD. Should we increase the day response?
- 6) Our mandatory drills are a bit later than in the past...they are coming up soon.
- 7) T-40 had its ladder tested; no issues. The storage hose had a few issues, but it's been replaced
- 8) Our district SCBA testing with DIVAL is scheduled for November 5-7. All masks, braiding and straps will also be inspected
- 9) Chief Michaniw is lining up some decontamination training for the firefighters. We will need gloves. He will order supplies and have the instructor come and walk us through the process
- 10) We are looking into purchasing 4 gas meters (1 for each truck)
- 11) Captain Wagner is going to look into getting some high school volunteers to help out around the station
- 12) T40 will be on hand for the Vietnam Memorial Send-Off Parade at Marshall's plaza with Elsmere FD on 9/21/2018 at 6am
- 13) Chief Michaniw feels we will need approximately 10-15 new sets of gear this year to stay in compliance. They are estimated to be about \$4000 per set. We discussed using our current inventory and only buying 6-8 sets now
- 14) Several helmets will be expiring this coming year. Chief Hummel will assist in checking our inventory list to confirm what we'll need. The cost has gone up
- 15) Dorsey Sign completed the lettering work done on the 3 trailers and the Chief is very happy with the work
- 16) FP Ed Ward wants to go back to being an Interior FF. He had his physical and completed the transfer form
- 17) Chief Michaniw is waiting on the ff physical templates from EMS/Infinity Med and will then schedule a meeting with the Commissioners to decide which route we want to take as a district

MOTION: to pay Dorsey Sign Co. for the lettering of the three trailers by G. Ten Eyck; 2nd by D. Van Apeldoorn (All in Favor)

MOTION: to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:47pm by D. Van Apeldoorn; 2nd by B. Burns (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, October 16th, 2018 @ 7:00 p.m., following the Budget Hearing, at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause
District Secretary