

Minutes
Selkirk Fire District
Board of Fire Commissioners
Selkirk, NY 12158

Meeting of June 18,2018 at the District Administrative Offices
The meeting was opened at 7:00 PM by Deputy Chairman VanApeldoorn

IN ATTENDANCE

(X) William ASPRION	() Charles WICKHAM Jr., Chairman
() Robert BURNS	(X) Joseph MICHANIW District Chief
(X) Douglas VANAPELDOORN	() Stephanie KRAUSE, District Secretary
(X) George TEN EYCK	(X) Douglas OPHARDT, District Treasurer

OTHERS: 2nd Assistant Chief Steven Hummel; Department Chairman Bill Collins

Minutes of the previous meetings of May 21, 2018 were read and approved:

Motion by B. Asprion; 2nd: G. Ten Eyck; to approve the minutes as read. Motion approved 3 yes; 0 no.

Public Comment:

No public comment

Treasurer's Report: Treasurer Ophardt informed the board:

- 1) Fund Balances: As of June 1,2018: General Fund: \$1,123,778.87; E&A Fund: \$806,057.32; B&G Fund: \$1,022.61;
- 2) LOSAP: The district transferred \$190,000 from the General Fund to the T&A Fund. As of June 1, 2018: the district has \$181,323.45 in the New York Life annuity and \$1,464,410.42 in the RBC Wealth Management account. Total LOSAP in aggregate is \$1,645,733.87
- 3) Penflex LOSAP Audit: District auditor Richard Dinolfo has received the 2017 LOSAP audit prepared by Penflex Inc. The T&A Fund earned 9.49% in 2017, compared to the 4.75% rate of return assumption used in determining the value of the plan liabilities. The fund ratio is 56% as of January 1, 2018.

Treasurer's Report read and approved: Motion by G. TenEyck; 2nd B. Asprion; to approve the Treasurer's report. Motion approved 3 yes; 0 no

Claims presented and approved for payment:

W/C Abstract dated: June 18, 2018 numbers 2018-184 to 2018-240 inclusive totaling: \$322,181.65

Claims to be paid: \$107,029.91 Audited and approved by the board

Prepaid: \$215,151.74 Audited and approved by the board

Payroll Abstract dated: June 4, 2018 totaling \$1,716.38

Payroll Abstract dated: June 18, 2018 totaling: \$1,676.38

Motion by B. Asprion; 2nd: G. TenEyck; to approve the June 2018 Warrants & Claims. Motion approved 3 yes; 0 no

Secretary's Report:

No report provided

Department Report: Chairman Bill Collins reported:

- 1) Membership: Two potential new members; Noah Hotaling, and Douglas William were interviewed and approved. Both men are pending physicals. Mr. Williams needs to submit his application paperwork.
- 2) Leave of Absence from Fire Department: The Board of Directors (BOD) has approved Firefighter Rick Griffin for leave from the fire department from March 28, 2018 through June 28, 2018

- 3) Jake Willey: the Board of Directors accepted Mr. Willey's resignation at their June 12 meeting. He will now have a 27 day "cooling off" period effective June 12. The district will hold Mr. Willey's turnout gear and he will be kept on the district's insurance until the 27 day cooling off period lapses.
- 4) Tunnel to Tower 5K Race: Captain Brian Pugsley asked the Board of Directors for funding to get a bus to transport Selkirk firefighters to the event. The BOD asked Captain Pugsley to notify membership to assess the level of interest.
- 5) Department Picnic: The Selkirk Fire Department fire officers are proposing a department picnic. The BOD asked for specifics on funding and a plan.

Old Business

- 1) Floor Plans: Commissioners Asprion and Wickham have distributed floor plans for Stations 1 and 2 for review by membership. The floor plans are preliminary.
- 2) Public Outreach: In early June, the district mailed a second brochure to every address in the fire district explaining why the district is planning to build a modern fire station on Route 9W. The board has tentatively scheduled a date in September for the building referendum.

New Business:

- 1) 2019 NYS Fire Chief Conference: Chief Michaniw has proposed that the district stay at the Turning Stone Resort for the 2019 conference even though the conference will be held forty minutes away in downtown Syracuse. Chief Michaniw stated that the downtown area is unsafe; has limited dining and recreational activities and; that area parking garages have too low of a clearance to park fire chief vehicles.
Motion: made by G. TenEyck; 2nd B. Asprion; to reserve ten rooms at the Turning Stone Resort for the 2019 NYS Association of Fire Chiefs Conference. Motion approved 3 yes; 0 no.

Commissioner Burns Reports:

- 1) DeBrino Caulking: The company was on site and completed the masonry repairs at Station 2.
- 2) Hilltown Locksmiths: The locksmith has repaired the lock to the front door of Station 2.
- 3) Station 2 Roof Gutters: Performance Roofing completed the gutter work at Station 2

Commissioner VanApeldoorn Reports:

- 1) Glenmont Fair: Schuyler Realty approval the company's request to use of the parking lot for the fair. Commissioner VanApeldoorn provided Schuyler Realty with a certificate of insurance. He also spoke to Tractor Supply and other businesses in the plaza addressing their concerns.

Commissioner Asprion Reports:

- 1) Fuel Tank Station 1: Commissioner Asprion discussed the cost and need to replace the in-ground fuel tank at Station 1.
Motion: made by B. Asprion; 2nd G. TenEyck; to allocate up to \$12,000 for the removal and possible ground remediation of the tank site and; to purchase a new five hundred gallon skid tank for the station. Motion approved 3 yes; 0 no.

Commissioner TenEyck Reports:

- 1) New 800 Band Radios: Portable 800 band radios have been put into each truck, the radios are without clips, which have been ordered. The district has received no response, to date, on its grant request to fund the cost of the radios.

Chief Michaniw Reports

- 1) Fire Calls YTD: The district has approximately 138 calls to date.
- 2) Horsepower on the Hudson Event: The district has been asked, by event promoters, to provide the district fire boat (Marine 4) and crew, on August 4 at 10:00 AM, for event life safety and fire protection.

- Motion: made by G. TenEyck; 2nd B. Asprion; for Marine 4 and a certified crew to leave the fire district and provide event life safety and fire protection services at the "Horsepower on the Hudson" event in Castleton-on-Hudson. Motion approved 3 yes; 0 no.
- 3) Surplus Gear: All surplus gear as been removed. The district removed chin straps and eye protection inserts from surplus helmets.
 - 4) Hose/Ladder/Pump Testing: Hose and ladder testing will be done on June 25 and 26 at Station 2. All district apparatus passed the pump test.
 - 5) Gear Testing: three in – service coats and one pair of pants failed inspection and were replaced.
 - 6) Gear Washing: The district's extractors will have their wash temperatures programmed to 90 degrees Fahrenheit, which is under the 107 degree Fahrenheit threshold set by the NFPA
 - 7) Glenmont Abbey Drills: On June 20, the district will have a preplanning drill for member to discuss how to evacuate senior citizens from the complex. On June 27, the membership will meet with Glenmont Abbey residents to "walk through" an evacuation drill.
 - 8) Mutual Aid: Chief Michaniw is working on an automatic mutual aid with the Coeymans Fire District on calls south of Wemple Road and; with Coeymans Hollow Fire District for automatic mutual aid response with a tanker in Station 3's zone.
 - 9) New 403 Chief Vehicle: The district is waiting for a light bar to be installed on Car 403. For now, Chief 403 will be responding in vehicle M416.
 - 10) Damage to T-43: The drain pipe under the truck was punctured by the rear differential of the truck, likely due to the truck "bottoming out" on a road bump due to excessive speed. Dave's Emergency Equipment Repair will repair the truck.
 - 11) PSE&G Grant: the district's request for a grant was declined.
 - 12) Junior Firefighters: one or two junior firefighters responded on apparatus to a mutual aid call in the Coeymans Fire District. The Captain will be reminded that district policy does not allow junior firefighters to respond to mutual aid calls.
 - 13) Purchases:
 - 1) Prepay Invoices: Dave's Emergency Equipment Repair has two claims: 1) for maintenance to R-46 and E-47 totaling \$2,557.34; and; 2) \$2,000 for pump testing district fire engines.
Motion: by B. Asprion; 2nd: G. TenEyck; to pre-pay, before audit, two invoices from Dave's Emergency Equipment Repair at a total cost of \$4,557.34 Motion approved 3 yes; 0 no.
 - 2) A&A Power Equipment: Their quote for maintenance of firefighting equipment is \$3,909.60. The work will be done in less than one month. The cost is below the \$5,100 quote from Finke Equipment.
Motion: by B. Asprion; 2nd: G. TenEyck; to approve purchasing equipment maintenance services from A&A Power Equipment of Westerlo, NY. Motion approved 3 yes; 0 no.

Motion: made by B. Asprion; 2nd G. TenEyck: to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 8:45 PM. The next regular business meeting will be on July 16, 2018 at 7:00 PM at the District Administrative Offices.

Respectfully Submitted,

Douglas Ophardt
District Treasurer