

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

April 16th, 2018

Meeting Minutes

[As Approved on May 21, 2018]

The Board of Fire Commissioners meeting was opened at Selkirk Fire District Administrative Office at 7:02pm by Deputy Commissioner Doug Van Apeldoorn.

IN ATTENDANCE

(X) Robert G. BURNS	() Charles WICKHAM
(X) Douglas VAN APELDOORN	(X) William ASPRION
(X) George TEN EYCK	(X) Douglas OPHARDT, District Treasurer
(X) Stephanie KRAUSE, District Secretary	(X) Joseph MICHANIW, Chief

OTHERS: Chief Hummel, FF Phil Peters

MOTION to approve minutes from both the March 19, 2018 and March 23, 2018 meetings by G. Ten Eyck; 2nd by B. Asprion (All in Favor)

TREASURER'S REPORT:

General Fund Balance: \$1,422,520.23 E&A Fund Balance: \$734,953.20 B&G Fund Balance \$1,022.53
Prepaid Claims approved at April meeting: \$46,687.57
Claims approved at April meeting: \$24,606.78
Total Claims Approved/Paid: \$74,697.11
Payroll: \$3,392.76
Abstract dated: April 16, 2018 numbers 2018-097 to 2018- 137 Inclusive

MOTION: to approve the Treasurer's Report and all claims presented by Treasurer Ophardt by G Ten Eyck 2nd by B. Burns (All in Favor)

SECRETARY'S REPORT:

- 1) Firehouse Use Requests
 - a) 9/15/18 #3: Rest stop for 3 day "Braking AIDS Ride" 6:15am – 9:15am
 - b) 4/27, 5/18, 6/15 and 9/21 #3 for Chicken Barbecues 12p-6p
 - c) 7/28/18 #2 for Annual Flea Market
 - d) 7/19-7/21 #2 for Annual Glenmont Fair 6p-11p
 - e) 4/28/18 #2 Annual Blood Drive 7:30a-12:30p
 - f) 1st Thursday of each month from Sept 2018-Apr 2019 #3 – Cub Scout Pack 1080 Leader's Meeting 6:30p
 - g) 1st and 3rd Mon of each month from Sept 2018-Apr 2019 #3 “ “ Lion's Den Meeting 6-8pm
 - h) 2nd and 4th Mon of each month from Sept 2018-Apr 2019 #3 “ “ Webelos Den Meeting 6-8m
- 2) FOIL request from town resident Melissa Axley for fire report at her residence – approved
- 3) Received the Municipal Fire Training Center Agreement for 2018 from the Town of Bethlehem. It was reviewed and will be signed. Treasurer Ophardt will cut a check and mail as soon as he receives the signed copy from Commissioner Wickham.
- 4) The 2017 Penflex Report was approved and signed. Secretary Krause will have her approval form notarized and mailed this week.
- 5) Links for a Norton Anti-Virus Protection were sent to all stations as well as Admin office staff and Chiefs.
- 6) A three year subscription for Carbonite Safe Plus, a secure and automatic cloud back-up service, has been purchased/installed on both the Secretary and Treasurer's office computers on 3/7/2018.

BOARD OF DIRECTORS:

Although no one from the Board of Directors was present, President Bill Collins did submit a report with the following information:

- 1) The BOD does not have anything in the works currently with regard to FASNY Recruit NY effort on 4/28-4/29. They are however discussing ideas for the future.
- 2) The BOD accepted the Active to Non-Member transfer form for Steve LaPlante that was submitted by Chief Michaniw.
- 3) Firefighter Dan Sleurs moved from Selkirk in to Glenmont and submitted a request to transfer from Station #1 to Station #2.

MOTION: to approve the transfer to Non-Membership for Steve LaPlante and to approve the transfer of Firefighter Dan Sleurs to Station #2 by G. Ten Eyck; 2nd by B. Asprion (All in Favor)

OLD BUSINESS:

- 1) FAC
 - a) Commissioner Burns, Commissioner Asprion and Commissioner Van Apeldoorn met with Hudson Solar to discuss options for a Community Solar Array on the Route 9W property. All went well and are meeting again on 5/17/17
 - b) Pierce Communications and Commissioner Wickham completed the information that was to be sent out as a Building Project update to the entire membership. Commissioner Burns emailed to entire membership on 4/14/18.
- 2) Commissioner Burns, Commissioner Wickham, Commissioner Van Apeldoorn and Secretary Krause met with Tony Hill and Katy Young from Penflex, Inc. on 3/23/18 to discuss the changing laws and regulations within the fire service and whether or not we should consider and revisions to our Service Award Program
- 3) The Selkirk Fire District is an official member of the Bethlehem Chamber of Commerce. Secretary Krause is researching member benefits and will share in the near future.
- 4) Commissioner Van Apeldoorn secured a table for the Selkirk Fire District at the upcoming Glenmont Elementary School Craft Fair so that we have an avenue of communication flow to the community on our Building Project

NEW BUSINESS:

- 1) The 75th Annual Meeting and Conference put on by the Association of Fire Districts of the State of New York is 4/19/18 through 4/21/18 in Albany, NY. Commissioner Van Apeldoorn and Commissioner Asprion will be attending Thursday and Friday and Secretary Krause will be attending the free Secretary training on Thursday morning.
- 2) Commissioner Van Apeldoorn asked if anyone is interested in attending the Pinsky Law Management Conference. No one stepped forward at this time.

COMMISSIONER REPORTS:

1) Commissioner Burns:

- a) The Extractor alarm in the washer at station #3 has been fixed. Ben Gauch reset.
- b) B Lann will be on site doing the kitchen inspections as all three stations on 4/26/18
- c) Joe Frankovic, our 2017-2018 Plow Service contractor, returned to fix ruts from plowing
- d) Contact was made with Lotus Solar for additional information on Solar Panels for the new property on Route 9W – have not heard back

2) Commissioner Van Apeldoorn:

- a) Commissioner Van Apeldoorn informed the Board that he will not be on the Installation Dinner Committee for 2019. He encouraged another Commissioner to fill this position. No one volunteered at this time According to our District Policy we will need to have some sort of District Representation on the committee, if the dinner stays in the format it currently is.
- b) Social media is consistently updated with the Selkirk FD events

c) The Member's Only site will only be updated with files/SOGs and monthly Service Award reports going forward as it's not being utilized by the members for anything else

3) Commissioner Ten Eyck

- a) Approval on the 800 Radio System grant will be determined in Fall of 2018
- b) Commissioner Ten Eyck recommended reaching out to any politicians who would be willing to write letters of support on our behalf to support this new system could prove beneficial
- c) Discussion has been had on an ID system for Selkirk FD firefighters...would this be a department or district thing? Further discussion is needed

CHIEF'S REPORT:

1) 800 Radios

- a) The low bands are being removed from the stations and apparatus and the 800 radios are being installed
- b) The tanker will not get a new radio nor will the Gator (M-44) due to not being enclosed
- c) The radio assigned to 403 will be installed in the 2018 Tahoe
- d) 401 will use the HAVIS System in the Chief vehicles

2) Chief Michaniw met with Town of Bethlehem Highway Superintendent at the Town Officer's meeting. The Supervisor expressed his interest in supporting the fire districts and working on Winter Safety plans soon.

3) The Memorial Day parade is coming up soon and we will be marching again this year. Details will be shared in May.

4) The Town of Bethlehem ID System: The eight fire districts that use the system will be splitting the cost for a full replacement. Each department can have 2 web accesses at one time. Our secretary will be able to create ID cards in her office and send electronically to system to print.

5) Fire Extinguishers: Chief Michaniw will ask Captain Wagner to get Station #2 inventory to Secretary Krause so that she can enter our inventory in Red Alert and set up a monthly inspection schedule for our custodians. He will also check on whether or not any extra extinguishers that are in the stations and whether or not we need them. He recommends we number the extinguishers.

6) The current FF1 class is in need of a driver only on May 7th and both an engine and a crew of 6 Interior firefighters on May 21st. Our 2 firefighters in FF1 were asked to take the National class!!

MOTION: to supply a driver on the May 7th FF1 class and both an engine and a crew of 6 A firefighters on May 21st by G. Ten Eyck; 2nd by B. Burns (All in Favor)

7) The siren at #1 is fixed, but need to shorten the 6pm siren to just 3 chimes.

8) Marine 4 is out of storage and is at the Coeymans Landing Marina! It has been cleaned, the steering is okay but still needs to be detailed.

9) Purchases

- a) Chief Michaniw would like to replace several 100-200 foot coiled rope. He'd like to purchase new for the three Chief's vehicles as well as a few for the ladder truck. It was recommended he purchase on account at Lowe's Home Improvement store.
- b) One of the Scott Paks is in need of sensor assembly repair. Parts and labor are estimated to be \$2,072.
- c) The ball valve on Marine 4 needs to be replaced. This was approved in the Fall, but just reminding the BOFC. The cost estimate is \$340
- d) Kevin Barclay will once again be teaching our HAZMAT refresher course. Chief Michaniw would again like to pay him for his time \$225

MOTION: to approve the above listed purchases by G. TenEyck; 2nd by B. Burns (All in Favor)

e) Discussion was continued and research was shared for the purchase/replacement of the landscape trailer. Chief Michaniw would like to move forward with the purchase of a 52 foot 10,000lb GVS 2 rail landscaping trailer. He has 2 written quotes; 1 from Versatile Trailer sales for \$4860 and one from Heavy Hauler for \$5195. We will surplus the current landscape trailer for \$400 to FF Ken Bovia. Chief Michaniw will secure a letter of intent

MOTION: to allow Chief Michaniw to by the above discussed trailer at the best price by B. Asprion; 2nd by B. Burns (All in Favor)

f) Regarding the boat dock: Mike Salisbury repaired the gangway and installed the poles in to the concrete. Kot Electric will do the electrical work. The pipe went from 2 ½ inches to 3 inches.

- Commissioner Van Apeldoorn asked the Board if we should consider getting the engine rooms and meeting rooms professionally cleaned. Discussion will continue on this matter.

MOTION: to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 8:57pm by B. Burns; 2nd by G. Ten Eyck (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, May 21st 2018 @ 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause
District Secretary