

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

March 19th, 2018

Meeting Minutes

[As Approved on April 16, 2018]

The Board of Fire Commissioners meeting was opened at Selkirk Fire District Administrative Office at 7:04pm by Commissioner Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Douglas VAN APELDOORN	(X) William ASPRION
() George TEN EYCK	(X) Douglas OPHARDT, District Treasurer
(X) Stephanie KRAUSE, District Secretary	(X) Joseph MICHANIW, Chief

OTHERS: Chief Hummel, Chief Neri, FF Bovia, Lt. Lake, Lt. Benassi, Captain Pugsley, BOD President Collins, Lt Peters, John Telfer, FF Jaime Camps, Safety Officer Hazzard, Captain Wagner, Lt Wagoner, Auxiliary members Jeanette Borger, Jessica Seaburg and Colleen Hummel

MOTION to approve minutes from the February 19, 2018 meeting by D. Van Apeldoorn; 2nd by G. Ten Eyck (All in Favor)

TREASURER'S REPORT:

General Fund Balance: \$1,506,777.77 E&A Fund Balance: \$734,828.49 B&G Fund Balance \$1,022.49
Prepaid Claims approved Feb 2018 meeting: \$5,731.69
Total Claims Approved/Paid: 32,747.76
Payroll: \$1,516.37
Abstract dated: Mar 2018 numbers 2018-067 to 2018-096 Inclusive

MOTION: to approve the Treasurer's Report and all claims presented by Treasurer Ophardt by D. Van Apeldoorn 2nd by B. Burns (All in Favor)

SECRETARY'S REPORT:

- 1) The Service Award Program (PENFLEX) report is complete and posted in each fire station.
- 2) Regarding the AED program, the ECHO call data for the incident on 2/28/2018 was uploaded with EMS and the report was generated. Secretary Krause is forwarding to Chief Neri for training purposes.
- 3) The district calendar is now fixed and has been updated.
- 4) The Bethlehem Chamber of Commerce membership information was shared with the Commissioners. Do we want to join?
- 5) The District office is still in need of the 2018 Custodial Agreement from James Bercharlie
- 6) Firefighter Sleurs informed this office that he is moving to Glenmont and wishes to transfer to Station #2 after his probationary period is complete.

BOARD OF DIRECTORS:

- 1) President Collins submitted 3 Active to Non-Member transfer forms for Kevin Ritz, Roger Proper and Alex Katko. They were formally accepted by the Board of Fire Commissioners.
- 2) During the March Board of Directors meeting, the application from Eric J. Kerr did not receive any votes for acceptance.
- 3) President Collins made note that the complaint following the Installation Dinner did not warrant any action. Auxiliary President Jessica Seaburg noted that the Installation Dinner Committee also voted not to entertain the complaints submitted following the Installation Dinner

OLD BUSINESS:

1) FAC

- a) The Public Outreach Plan is still being worked on with Pierce Communications
- b) Updated information will be going out to the membership soon
- c) Information on Solar Panel farms is being gathered and discussed for the new property on Route 9W
- d) The Board of Fire Commissioners authorized the new property on Route 9W to be cleared
- e) The property at Station #2 will be being surveyed soon

NEW BUSINESS:

1) The 75th Annual Meeting and Conference put on by the Association of Fire Districts of the State of New York is 4/19/18 through 4/21/18.

MOTION: to approve any Commissioners or Chiefs wishing to attend by B. Asprion; 2nd by D. Van Apeldoorn (All in Favor)

MOTION: to approve Selkirk Fire District membership for the Bethlehem Chamber of Commerce for the amount of \$185 by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

MOTION: to approve up to \$4500 to be spent on the survey of Station #2 by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

COMMISSIONER REPORTS:

1) **Commissioner Burns:**

- a) Kot Electric repaired the lights in the gym at Station #1
- b) The keys to the boat trailer has been given to Chief Hummel

2) **Commissioner Van Apeldoorn:**

- a) Financially, everything is done for the Installation Dinner with the exception of the flowers

MOTION: to pay up to \$500 for the Installation Dinner flowers from Enchanted Garden by D. Van Apeldoorn, 2nd by B. Asprion (All in Favor)

4) **Commissioner Ten Eyck** not present

CHIEF'S REPORT:

1) We've had 77 calls to date

2) Personnel: Firefighter Steve LaPlante is being moved from Active to a Non-Member. The Board of Directors will process

3) Drill Plans are being worked on. Chief Neri will have forms on letterhead to be used going forward

4) E43 had 1 leak and then another. There were also some lighting issues. Dave serviced the apparatus and it is now in service

5) Regarding Mutual Aid, Chief Michaniw will have on-going discussion with neighboring towns. Currently all are in agreement and satisfied with the policies in place. Hopefully a n official Mutual Aid Agreement will be signed in April 2018

6) Chief Michaniw replenished tools in R46, all 3 fire stations and the tool rooms. He spent approximately \$900 on account at Lowes.

7) Chief Michaniw had spoken to William Clancy from PSEG in Glenmont. He encouraged the Chief to proceed with a grant application for 3 additional TIC (Thermal Imaging Cameras). Secretary Krause completed the grant application and submitted 3/16/18.

8) Chief Michaniw attended the Town Officers Meeting and discussion was had regarding the ongoing problems with the Town of Bethlehem ID system located at the Elsmere Fire Station. They were assured it is being investigated and their hopes are to update the system. The specifics are being discussed. Chief Michaniw will follow up.

9) The CPR and First Aid classes are set up. Chief Neri made arrangements with Eastern Medical Support (EMS) for Wednesday, 3/28/18 for CPR/AED and 4/7/18 for CPR/AED and First Aid. Sign-up sheets are posted in each station.

10) A Defensive Driving course will be held at Station #1 on Wednesday, April 4, 2018. Maximum attendance is 40 people. The district will pay for active firefighters, veteran members and auxiliary members.

11) Regarding gear that is NOT in service, Chief Michaniw requested an additional month to research what to do with it.

12) PURCHASES

a) Chief Michaniw purchased (3) 40" flat screen televisions with brackets for the 3 fire stations to be used in conjunction with the I AM RESPONDING program. We will still need to purchase mini hard-drives for each unit as well as have electrical work done by Kot Electirc.

MOTION: to approve up to \$750 for accessories and electrical work for the I AM RESPONDING system by B. Asprion; 2nd by B. Burns (All in Favor)

b) Chief Michaniw thinks it would be beneficial to purchase a new 18', dual axel, 7000lb, 6 ½-7 foot wide basic landscape trailer. He thinks it would be best with fold-up hydraulic ramps/gates. He is obtaining quotes. All discussed and decided to table this until the April BOFC meeting on 4/16/18.

c) Replacement of 403: According to our vehicle replacement plan, it is time to replace the 2012 Chevy Tahoe (403).

MOTION: To surplus the 2012 Chevy Tahoe and to piggy-back purchase (with Niskayuna FD) a 2018 Chevy Tahoe up to \$60,000 by D. Van Apeldoorn; 2nd by B. Burns (Commissioner Wickham in favor) Commissioner Asprion abstained from vote. This will come out of the 2018 operating budget.

MOTION: to exit the Board of Fire Commissioners meeting and enter Executive Session at 8:38 pm by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

MOTION: to exit Executive Session and return to the Board of Fire Commissioners meeting at 9:16 by B. Asprion; 2nd by D. Van Apeldoorn (All in Favor)

MOTION: to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:17pm by D. Van Apeldoorn; 2nd by B. Burns (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, April 16th, 2018 @ 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause
District Secretary