

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

June 19, 2017

Meeting Minutes

[As Approved on June 17, 2017]

The meeting was opened at Selkirk Fire District Administrative Office at 7:00 PM by Commissioner Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS

() Barak STROCK

(X) Douglas VAN APELDOORN

(X) George TEN EYCK

(X) Charles WICKHAM

(X) William ASPRION, Chief

(X) Douglas OPHARDT, District Treasurer

(X) Stephanie KRAUSE, District Secretary

OTHERS: Bill Collins, Board of Directors, Chief Michaniw, Chief Hummel

MINUTES from the previous meeting of May 15th, 2017 were approved after one amendment.

MOTION to approve minutes from May 15, 2017 by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

TREASURER'S REPORT:

General Fund Balance: \$796,671.42; E&A Fund Balance: \$861,212.31; B&G Fund Balance \$335,666.03

Prepaid Claims approved June Meeting \$59,254.78

Total Claims Paid: \$121,085.25

Payroll: \$4,756.76

Abstract dated: May 2017 numbers 2017-190 to 2017- 246 Inclusive

- Treasurer Ophardt informed the Board that Richard Dinalfo will be calling soon to schedule his audit.

MOTION: to approve the Treasurer's Report by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

MOTION: to approve all claims presented by Treasurer Ophardt by G. Ten Eyck; 2nd by D. Van Apeldoorn (All in Favor)

MOTION: to allow the hotel room cost allowance for the upcoming Chief Show to be higher than the state per diem by D. Van Apeldoorn; 3rd by B. Burns (All in Favor)

SECRETARY'S REPORT:

1) The Storytime program that was approved for Wednesday mornings at Station #2 will start on July 12th. Secretary Krause will meet the 2 contacts at the station for key fobs and tour.

BOARD OF DIRECTORS:

1) President Collins presented updates on the membership for the following Firefighters:

a) Joshua Snyder; He is currently on a "cooling off" status. His resignation request will be reviewed at the July meeting

b) Samantha Vick resigned from being a firefighter and Secretary for Station #2 as she has moved. Her resignation status is pending the July meeting.

c) Sara Bashant resigned as well. The Board of Directors will finalize her status in their July meeting.

d) An approved Request for Transfer of Active Membership from Company #2 to Company #1 was submitted for Jeremy Benassi.

2) The Board of Directors is currently reviewing the Social Room Policy and the Zero Tolerance policy.

OLD BUSINESS:

- 1) Although the Building Use Request for the Block Party at Station #2 in July was approved by the Board of Fire Commissioners, they are waiting for additional feedback from our insurance agent Greg Turner regarding the presence of alcohol
- 2) Our Pierce Communications contact was not present for an update on Public Outreach for our building project, but has offered another meeting on June 21st
- 3) A signed contract for the land purchase on Route 9W is with Attorney T. Hannigan. A land surveyor will be starting this week and could take up to five weeks to complete.

NEW BUSINESS:

- 1) Regarding the inclusion of information on our building project in the Town of Bethlehem Newsletter, Commissioner Van Apeldoorn will assist Pierce Communications if needed.
- 2) Chairman Wickham asked Chief Michaniw about creating lesson plans for firefighter training. Chief Michaniw will look into and offer feedback.

COMMISSIONER REPORTS:

1) Commissioner Burns:

- a- Commissioner Burns noted that we are need of obtaining bids for Snow Removal services for 2017-2018. Secretary Krause will forward recent proposals and/or RFPs for both snow removal and lawn care. Our current snow removal contractor, Jeff Stangle, is no longer doing snow removal. We should secure by August 2017.
- b- The front door to the engine room at Station #2 is still giving problems
- c- Kot Electric fixed the lights in front of Station #1

2) Commissioner Van Apeldoorn:

- a- The floor polisher at Station #2 is broken. He proposed buying a new one or borrowing Station #1's machine.
- b- Regarding the Chief Show, Commissioner Van Apeldoorn would like to offer some suggestions for change going forward regarding the Hospitality Room. Commissioner Wickham suggests we go to the Town of Bethlehem Officers meeting to discuss.

2) Commissioner Strock:

- was not present

3) Commissioner Ten Eyck:

- a- Inquiry was made as to whether or not Chief Asprion has set a time to get with Joe Farley to discuss the layout of the top 16 radio frequencies for the new radios
- b- Commissioner Ten Eyck made note that the companies are responsible for the hardware and the layout of the program is done by the Town of Bethlehem

CHIEF'S NOTES:

- a- The new Echo Policy and form are being revised in hopes of putting into place soon. The Board of Fire Commissioners is in support of this policy. Chief Asprion and Secretary Krause are finalizing the Echo Call form for reporting purposes.
- b- Chief Asprion made contact with Firefighter LaPlante's company as a potentially new Medical Services resource for firefighter physicals etc.
- c- Regarding the recent firefighter gear purchase, only three items had to be sent back for alterations.
- d- Chief Asprion initiated a Chicken Barbecue Fundraiser via The Glenmont Abbey. It will be held at Station #2 on August 10th from 4pm-6pm. They will accept pre-orders, have a drive-thru and take-out. The Glenmont Abbey will match all proceeds and donate to the Selkirk Fire District.
- e- The ATV Trailer is complete. The lettering for the ATV/Gator is yet to be completed.
- f- The next Hose Testing will be on Thursday June 22nd and Friday, June 23rd at Station #2.
- g- Regarding the purchase of the new fire boat from Troy Fire Department, there is a hold up on paperwork from the City of Troy. We will have to obtain a title. Chief McMann, the Assistant Chief of the Troy Fire Department

has it at The Coeymans Marina being cleaned up. Chief Asprion is currently discussing the lettering with Rob Potter of Movin Ads and Signs, LLC.

h- Chief Asprion would like to declare our old fireboat, R-4, surplus

MOTION: to surplus the 1989 Larson Fiberglass Outboard Boat (R-4) by D. Van Apeldoorn; 2nd by G. Ten Eyck. (All in Favor)

-i- Chief Asprion noted that the turnout for the 2017 Chief show was decent

PURCHASES:

- 3 cases of rubber gloves \$275 in a case = 3000 pair
- 30 cases of flares \$1500
- 7 safety vests (for Chiefs and Fire Police) \$300
- 50 safety vests (for firefighters) \$1200
- 5 bags of foldable safety cones \$800
- 6 minitor V batteries \$80
- 6 minitor clips \$75
- 6 portable radio antennas \$250
- Carabineers for firefighter gear \$400
- 4 brakes \$320
- 5 Escape ropes with Crosby hook \$750
- 5 rolls of DO NOT CROSS tape \$50

MOTION: to approve all above listed purchases by G. Ten Eyck; 2nd by D. Van Apeldoorn (All in Favor)

MOTION: to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:37 pm by D. Van Apeldoorn; 2nd by G. Ten Eyck (All n Favor). The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, July 17th at 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause
District Secretary