

Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

April 17, 2017

Meeting Minutes

[As Approved on May 15, 2017]

The meeting was opened at Selkirk Fire District Administrative Office at 6:32 PM by Commissioner Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS

(X) Barak STROCK

(X) Douglas VAN APELDOORN

(X) George TEN EYCK

(X) Charles WICKHAM

() William ASPRION, Chief

(X) Douglas OPHARDT, District Treasurer

(X) Stephanie KRAUSE, District Secretary

OTHERS: Lieutenant Brian Pugsley, Board of Directors Chairman Bill Collins, Firefighter Jacob Snide and John Pierce from Pierce Communications

GUEST SPEAKER: John Pierce from PIERCE Communications was invited to present his ideas for the best marketing and public outreach plan for our 2017 Building Project. Together with input from the Commissioners, he proposed a timeline that includes developing a team, creating a plan and tone of messaging, how to present to our neighbors/constituents and how to work with the media when hosting events, open houses etc. His priority will be to help build our case. Mr. Pierce will be in contact within the next week with a plan that will include our fee per month as well as additional printing, phone conversations and/or meetings etc.

MINUTES from the previous meeting of March 20, 2017 were read and approved.

MOTION to approve minutes from March 20, 2017 by D. Van Apeldoorn; 2nd by G. Ten Eyck (All in Favor)

TREASURER'S REPORT:

General Fund Balance: \$783,307.75; E&A Fund Balance: \$ 251,549.00; B&G Fund Balance \$ 200,000.00

Prepaid Claims approved at April Meeting \$905.55

Payroll: \$1006.22

Abstract dated: April 2017 numbers 2017-114 to 2017- 146 Inclusive

Chairman Wickham asked Treasurer Ophardt if he could design a spreadsheet to include all utilities to be used on a monthly basis going forward.

Commissioner Burns questioned Office Equipment expenditures for the month. It was noted that a laptop and a printer was purchased for Chief Michaniw as well a printer for Station #2.

MOTION: to approve the Treasurer's Report by D. Van Apeldoorn; 2nd by B. Strock (All in Favor)

MOTION: to approve all claims presented by Treasurer Ophardt by D. Van Apeldoorn; 2nd by B.Strock (All in Favor)

SECRETARY'S REPORT:

1) The Permissive Referendum for the purchase of firefighter gear will run in the local newspapers the week of April 17, 2017

2) The 2016 Penflex report is completed and all firefighter records were disbursed. After Commissioner approval/signatures, it will be mailed out.

PUBLIC COMMENT: None

BOARD OF DIRECTORS:

- 1) The Board of Directors held a Special Election on April 11th, 2017. The following positions were filled;
- Station #1 2nd Lieutenant: Jeremy Benassi
- Lieutenant for Fire Police: Richard Griffin

It was noted that 1 member questioned the qualifications for Lieutenant; specifically stating that a member should have to be a member of that firehouse for a certain amount of time before being able to run for office. Commissioner Wickham will research the Transfer Policy and forward to the Board of Fire Commissioners for review.

MOTION to approve the election of Jeremy Benassi for 2nd Lieutenant at Station #1 by G. Ten Eyck; 2nd by B. Burns; Commissioners Van Apeldoorn, Burns, Ten Eyck and Wickham are in favor. Commissioner Strock is not in favor.

MOTION to approve the election of Richard Griffin for Lieutenant - Fire Police by G. Ten Eyck; 2nd by B. Burns (All in Favor)

- 2) Letters of Resignation were received and accepted from firefighters Ryan Bailey, Richard Weisheit Jr, and Jordan Barach. Firefighter Sarah Hospodar also submitted a letter of resignation and will be presented at the May 2017 Board of Directors meeting.

- 3) Termination forms were submitted for firefighters Eric Oliver and Bradley Bierman due to no response on several attempts to communicate. Those terminations will be accepted by the Board of Directors at their May 2017 meeting.

- 4) A request was submitted to participate in the Hudson Fire Museum Parade on May 20, 2017 and in the Memorial Day Parade in Delmar on May 29th.

MOTION to approve participation in the Hudson fire Museum Parade on May 20, 2017 and in the Memorial Day Parade in Delmar on May 29th by B. Strock; 2nd by D. Van Apeldoorn,. (All in Favor)

- 5) A New Member Application was submitted for Timothy Stark, Sr.

MOTION to approve the application for Timothy Start, Sr. by B. Burns; 2nd by G. Ten Eyck (All in Favor)

OLD BUSINESS:

- 1) Chairman Wickham shared that the final recommendation from Mitchell Associates Architects was received by the Facility Advisory Committee.

NEW BUSINESS:

- 1) Law and Management Seminar – TBD at a future meeting

COMMISSIONER REPORTS:

- 1) Commissioner Burns:

has - Should the district or the individual company pay for Ladies Auxiliary exhaust removal at Station #2? He
- B-Lann will be conducting a hood inspection at station #2
* Commissioner Wickham shared that he met with the VFIS representative at station #2 and was instructed to secure the CO2 cylinder to the wall

- 2) Commissioner Van Apeldoorn:

- The annual Spring Blood Drive at station #2 is on April 29th from 7:30am to 12:30 pm
- Discussion was had as to whether or not quotes were needed for 2017 lawn maintenance. It was concluded that yes, three quotes are needed.
* Commissioner Wickham requested that flowers are done at the fire stations for Memorial Day

3) Commissioner Strock:

- The Rescue Truck committee continues to visit other fire stations. They are looking at a Rescue replacement truck.

4) Commissioner Ten Eyck:

- All old data has been removed from Red Alert. New information continues to be entered.

CHIEF'S NOTES:

1) TRAINING: Firefighter Lake and Firefighter Benassi would like to take an Aircraft Course in Greene county on 4/22 and 4/29.

MOTION: to approve firefighters wanting to attend the Aircraft Course in Greene county on 4/22 and 4/29 and take a vehicle by B. Burns; 2nd by S. Strock (All in Favor)

* Chairman Wickham made the recommendation that training officers should creating lesson plans

MOTION to adjourn the Board of Fire Commissioners meeting and move to Executive Session at 9:20pm by B. Strock; 2nd by D. Van Apeldoorn (All in Favor)

MOTION to Adjourn the Executive Session and return to the Board of Fire Commissioners Meeting at 9:55pm was made by D. Van Apeldoorn; 2nd by B. Burns. (All in Favor)

MOTION: to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:56 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, May 15, 2017 at 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause
District Secretary