

# Selkirk Fire District

Board of Fire Commissioners, Selkirk, NY 12158

**January 16, 2017**

## Meeting Minutes

[As Approved on February 20, 2017]

The meeting was opened at Selkirk Fire District Administrative Office at 7:07 PM by Chairman Wickham.

### **IN ATTENDANCE**

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

**OTHERS:** Board of Directors President Bill Collins, Captain Messenger and Chief Hummel

Minutes from the previous meetings of December 26, 2016 and January 2, 2017 were read and approved  
**MOTION** to approve D. Van Apeldoorn; 2<sup>nd</sup> by George Ten Eyck (All in Favor)

### **TREASURER'S REPORT:**

General Fund Balance: \$ ; E&A Fund Balance: \$ ; B&G Fund Balance \$

Prepaid Claims approved at January Meeting \$

Payroll: \$

Abstract dated: January 2017 numbers 2017- to 2017- Inclusive

**MOTION:** to approve the Treasurer's Report by George Ten Eyck; 2<sup>nd</sup> by Barak Strock (All in Favor)

**MOTION:** to approve all claims presented by Treasurer Ophardt by B. Burns; 2<sup>nd</sup> by B. Strock. (All in Favor)

### **SECRETARY'S REPORT:**

- 1) Secretary Krause reported that the 2016 Final LOSAP Point Report is complete.
- 2) Secretary Krause reported that the 2017 Officer Signs have been received and disbursed to the 3 stations
- 3) Secretary Krause noted that the 2016 Year End Chief's report will be shared at the February BOFC meeting.

**MOTION:** to approve the Secretary's Report by Doug Van Apeldoorn; 2<sup>nd</sup> by George Ten Eyck (All in Favor)

### **PUBLIC COMMENT:**

- None

### **BOARD OF DIRECTORS:**

1. President Collins presented 3 Applications for Membership:

- Steven Hummel, Jr., Junior Firefighter, Station #2
- Christopher Corbett, Station #2
- Jacob Snide, Station #2

**MOTION:** to approve Steven Hummel, Jr. as a probationary JFF member for Station #2 by Barak Strock;; 2<sup>nd</sup> by George Ten Eyck(All in Favor)

**MOTION:** to approve Christopher Corbett as a probationary member for Station #2 by Barak Strock;; 2<sup>nd</sup> by Doug Van Apeldoorn (All in Favor)

**MOTION:** to approve Jacob Snide as a probationary member for Station #2 by Barak Strock;; 2<sup>nd</sup> by Doug Van Apeldoorn (All in Favor)

2) President Collins submitted 1 Firehouse Use Request form for the Brotherhood of Railroad Signalmen on February 6, 2017 at Station #2 from 5pm-7pm

**MOTION:** to approve the Firehouse Use Request for February 6, 2017 by D. Van Apeldoorn; 2<sup>nd</sup> by Bob Burns (All in Favor)

### **OLD BUSINESS:**

1. The Facility Advisory Committee is near completion of their final report and recommendation. It will include general drawings. Chairman Wickham noted that we may have to hire a Communications Company to assist us with informing the public of our Building Project.
2. Commissioner Burns and Commissioner Wickham are meeting with Bethlehem EMS to see what their needs may be if included in our building project.
3. Chairman Wickham shared that the tour of the Beukendaal Fire Department tour was very informative.
4. All Commissioners are attending the Advanced Commissioner Training on January 21<sup>st</sup> at Elsmere Fire Department.
5. The Association of Fire Districts is holding training on Saturday, January 28<sup>th</sup> at the West Crescent Fire Department, Clifton Park, NY
6. Chairman Wickham noted that the Selkirk FDLeadership Business Breakfast held on January 14<sup>th</sup> was a success. He would like us to repeat the effort 2 times per year going forward.
7. Chairman Wickham and Chief Asprion met with Russ Craven regarding our recent ISO review/rating.

### **NEW BUSINESS:**

### **COMMISSIONER REPORTS:**

#### Commissioner Burns

1. The hood in the lower engine at Station #2 has been removed so that the new Air Truck is able to fit more adequately.
2. The garage door at Station #2 is broke. It was temporarily fixed. Madsen Overhead Doors ordered the new springs and will install next week.
3. The lock on the side door at Station #2 is being repaired.
4. J. Hammond will be by to repair the gutter at Station #2.

#### Commissioner Van Apeldoorn

1. The website company moved us to a new back end system. Please extend patience while it is being fixed.
2. March 4<sup>th</sup> will be the Installation Dinner again at Anthony's Banquet Hall.
3. The Door Policy is being reviewed and updated.

#### Commissioner Ten Eyck

1- Red Alert: Stephanie Sellers along with Stephanie Krause will do some basic Red Alert training with the Commissioners and Chiefs in order to re-educate ourselves on what the Red Alert Software has to offer. In conjunction with the Elsmere Fire Department, Commissioner Ten Eyck is arranging for 2 Webinars with Red Alert for additional training on all the modules the software has to offer.

#### Commissioner Strock

1. The Air Truck is currently in PA for repairs. Also, the bar light on the roof seems to be in the wrong location....it will be revisited upon return from Sutphen. The two spotlights on the side will also be moved and rewired to the center console.

Commissioner Wickham noted that the newly formed R-46 Truck Replacement Committee is meeting this week on January 19<sup>th</sup>. He recommends that the committee looks at both a rescue pumper and a rescue truck. This purchase will most likely occur in 2018.

**CHIEF'S REPORT:**

1. Chief Asprion presented a Surplus List of various equipment that is old, broken or not in use. (List attached).

**MOTION:** to surplus this list of equipment worth approximately \$1000 via the chief's discretion by Bob Burns; 2<sup>nd</sup> by George Ten Eyck (All in Favor)

2. Chief Asprion asked that Safety Officer Ray Hazzard be added to the list of the District Officers as well as to the Lieutenant email group.

3. Chief Asprion asked that the Treasurer please add Secretary Krause to the distribution list of all monthly reports.

4. Chief Asprion asked the Board of Fire Commissioners to review and revise the Officer Qualification Policy to include a percentage of calls be made to remain in good standing as a department officer.

5. Chief Asprion work with Commissioner Ten Eyck to improve dispatch improvements.

6. COLT Training is 1/28-1/29; Captain Messenger is interested in attending

**MOTION:** to approve any officer that wishes to attend the COLT training mentioned above by B. Strock; 2<sup>nd</sup> by Doug Van Apeldoorn (All in Favor)

7. Chief Asprion will have Secretary Krause reach out to Greg Turner regarding a Certificate of Insurance for training at TACS.

**PURCHASES:**

1. In 2017: Chief Asprion feels we will need to replace turnout gear \$50,000-\$60,000

2. Emergency Purchase: 25 Motorola batteries for the 2-way batteries which are currently on sale for \$39 each.

**MOTION:** to approve the purchase of 25 motorola batteries at \$39 each = \$975 plus shipping by D. Van Apeldoorn; 2<sup>nd</sup> by Bob Burns (All in Favor)

**MOTION:** to properly adjourn the regularly scheduled Board of Fire Commissioners monthly meeting at 9:25 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, February 20<sup>th</sup> at 7:00 p.m. at the Administration Building, 126 Maple Avenue, Selkirk, New York.

Respectfully Submitted,

Stephanie Krause  
District Secretary