

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

May 16, 2016

Meeting Minutes

[As Approved on]

The meeting was opened at Selkirk Fire District Administrative Office at 7:04 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS

(X) Barak STROCK

() Douglas VAN APELDOORN

(X) George TEN EYCK

(X) Charles WICKHAM

(X) William ASPRION, Chief

(X) Douglas OPHARDT, District Treasurer

(X*) Stephanie KRAUSE, District Secretary

*Stephanie SELLERS subbing-in for S. Krause

OTHERS: Joe Michaniw, Kevin Craft, Ed Ward

GUEST: Greg Turner, Burt Anthony Associates

Guest Speaker: Greg Turner of Burt Anthony Associates presented a draft version of the District's Insurance Renewal policy.

Changes:

- On "NOTATIONS" page, item 1.) – The District received a dividend check in the amount of \$22,565/VFBL and \$281/State Comp. for Paid Employees.
- On "NOTATIONS" page, item 3.) – The District will be adding bowling and skeet shooting to its specified activities covered, in addition to the softball rider. It was also noted that the district is getting the maximum benefit for Blanket Accident Coverage.
- On "VFIS Coverage Recap"/"General Liability" section: - the \$1,000,000 limit is supplemented by the District's umbrella coverage. The Liquor Liability includes the Annual Fair held at Station #2.
- "Emergency Equipment" coverage: 1998 Chevy FP vehicle was reduced to \$46,000 (currently for sale); 2012 Tahoe - \$45,000; 2015 Chevy 2500 Rescue increased to \$65,000; 2016 Chevy Tahoe increased to \$45,000.

Mr. Turner will make the necessary changes and resubmit the revised policy to the BOFC for final review.

Minutes of the previous meeting of April 18, 2016 were read and approved.

MOTION to approve by G. Ten Eyck; 2nd: R. Burns (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund Balance: \$760,143.56; E&A Fund Balance: \$1,664,401.64; B&G Fund Balance \$275,017.66

MOTION to approve Treasurer's Report by B. Strock; 2nd: G. Ten Eyck (All in Favor)

Claims presented and approved for payment:

Abstract dated: May 18, 2016 numbers 2016-603 to 2016-637 inclusive

MOTION to approve claims by G. Ten Eyck; 2nd: B. Strock (All in Favor)

Secretary's Report

- Stephanie Krause will be returning from medical leave on Monday, May 23, 2016. Stephanie Sellers will continue with coverage until the overlap in work is completed.

Public Comment:

- None

SFD Board of Directors Report: (Presented by Ed Ward)

Membership: Morris Safford, a new recruit in Station #2, has never showed up since his activation. Mr. Safford will be removed from membership ASAP.

Funeral and Wake Policy: A Funeral & Wake Policy is under development.

Membership Room Policy: A Membership Room Policy regarding members' responsibilities during an emergency while in the Members Room will be developed.

Old Business:

Facility Advisory Committee: Mitchell Associates will advise when the next update meeting will be scheduled.

Chiefs Report:

Training: A pre-planning meeting with various Town/Mutual Aid covered districts will be scheduled regarding a plan to hold a Mutual-Aid Drill with Enterprise Products. More info to follow as received.

ATV/Gator Trailer: Chief Asprion will bring trailer quotes to the next BOFC meeting for discussion/approval.

New Business:

Albany County Geographic Response Plan (GRP): Chuck emailed the Plan to all BOFC's and Chiefs, comments are required back to Chuck by May 27, 2016.

Apparatus Committee Policy: The presented, draft Apparatus Committee Policy was reviewed and approved by the BOFC. **MOTION** by G. Ten Eyck; 2nd: B. Strock to approve the Apparatus Committee Policy as drafted. (All in Favor)

2016 Chiefs Convention, June 15-18, 2016: **MOTION** by G. Ten Eyck; 2nd: B. Strock to approve members to attend the convention, the use of chief's vehicles to attend, and permission to attend training at the convention, all as approved and authorized by Chief Asprion. Anyone attending the convention is required to take training courses while there and provide certificates of completion. (All in Favor)

Commissioners Report:

R. Burns:

- None

B. Strock:

- The new Air Truck frame is in progress at manufacturer. Pictures of the progress will be provided on a bi-weekly basis.

G. Ten Eyck: County Radio/Communications changes are in progress. A launch date for the changes is TBD at this point. Commissioner Ten Eyck will keep the BOFC updated on any new business regarding the radio changes.

D. Van Apeldoorn:

- None

Motion: made by G. Ten Eyck; 2nd: B. Strock (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:19 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, June 20, 2016 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie E. Sellers
On behalf of
Stephanie Krause
District Secretary