

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

April 18, 2016

Meeting Minutes

[As Approved on May 16, 2016]

The meeting was opened at Selkirk Fire District Administrative Office at 7:05 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	() Stephanie KRAUSE, District Secretary
	Stephanie SELLERS subbing-in for S. Krause

OTHERS: Joe Michaniw, Kevin Craft, Ed Ward, Tom Neri

Minutes of the previous meeting of March 21, 2016 were read and approved.

MOTION to approve by R. Burns; 2nd: B. Strock (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund Balance: \$753,085.56; E&A Fund Balance: \$1,657,343.64; B&G Fund Balance \$275,017.66
- NYSIF 2015 Self-Audit has been completed and submitted. The District should be receiving refund shortly.

MOTION to approve Treasurer's Report by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Claims presented and approved for payment:

Abstract dated: April 18, 2016 numbers 2016-351 to 2016-603 inclusive

- Backup is requested for the purchase of shoes for Don Van Apeldoorn and will be provided upon receipt.
- Verizon Wireless extra equipment purchase on invoice was for qty. 3, hands free blue tooth ear pieces for Chiefs vehicles.

MOTION to approve claims by G. Ten Eyck; 2nd: B. Strock (All in Favor)

Secretary's Report

- Stephanie Krause is on medical leave. Stephanie Sellers will be assisting in coverage, generally working on Tuesday and Thursday evenings and available via cell phone/email.

Public Comment:

- None

SFD Board of Directors Report: (*Presented by Ed Ward*)

Recruit NY Event: In 2015 there was no return on investment regarding the open house/recruiting event. This year the BOD will be utilizing/researching new marketing techniques for the event.

Auxiliary Membership: The completed Auxiliary membership was emailed to the District Secretary for forwarding to Burt Anthony Associates.

Old Business:

Facility Advisory Committee: Tour of Colonie Village and/or Guilderland firehouses scheduled for next week.

HGAC: Houston-Galveston Area Council procurement service membership is in review process.

Generators: Standby generator load bank test is in research process.

Chiefs Report:

Boat Docks: Welding repairs are in progress. The goal is to have the docks installed by this Sunday. Tom Neri has volunteered to head the install of docks once repair work has been completed.

Apparatus Updates: The new fire police vehicle is currently at Station #2 in process of lettering. Chief's vehicles have been reassigned. Knox boxes will all be reprogrammed. The pickup truck has been cleaned and resides at Station #1.

Purchases:

Active 911 System – activity plan for up to 70 devices with a one year contract w/locked-in rate. - \$787.50
MOTION by G. Ten Eyck; 2nd: B. Strock (All in Favor) to approve signing the contract and paying \$750.50 for up to 70 devices. The payment will be included in this evenings claims.

Hydrobox: Qty. 2; for E47 and R46 - \$600.00

Misc. Brackets for Fire Boat/R4: - \$200.00

MOTION to approve purchases by G. Ten Eyck; 2nd: B. Strock (All in Favor)

John Deere Gator ATV: On NYS Contract approx. \$18,500. Additional funds will be needed for skid and trailer.

MOTION by B. Strock; 2nd: D. Van Apeldoorn to approve the purchase of one John Deere Gator with additional Trailer and Skid units, to not exceed the approved amount of \$35,000 on the entire purchase. YES vote to approve the purchase – G. Ten Eyck, D. Van Apeldoorn, B. Strock; NO vote deny purchase by C. Wickham and R. Burns. Motion Passed.

New Business:

2016 Town Training Center: The 2016 Town Training Center agreement and renewal contract was received and approved to be paid in the amount of \$5,000.

MOTION by D. Van Apeldoorn; 2nd: G. Ten Eyck to approve the 2016 Town Training Grounds contract and to pay the yearly fee of \$5,000. (All in Favor)

Pilgram Pipeline: Commissioner Wickham met with Town of Bethlehem board members to discuss the fire districts issues/concerns, if any, in regard to the installation of the Pilgram Pipeline within the Fire District.

Battle of Badges Softball Tournament: A softball tournament will be held at HVCC's Joe Bruno Stadium. Participation by each emergency department is capped at a total of 15 participants.

MOTION by G. Ten Eyck; 2nd: B. Strock to approve department members' participation in the softball tournament. (All in Favor)

Liability Insurance Rider: **MOTION** by G. Ten Eyck; 2nd: B. Strock to approve paying the annual fee of \$51 to add a liability rider onto the District's insurance. (All in Favor)

Commissioners Report:

R. Burns:

- B-LANN nozzles for fryer at #2 was not needed. The fryers are ok. Micro-switches will be added to connect the hoods into the active alarm system.

- Landscaping at Station #2 is in progress; Marc Futia will be contacted to plan/restructure the flagpole garden across the street from Station#1, work to be completed by Memorial Day. TOB will supply products/supplies due to sidewalk installation.

B. Strock:

- Chassis for the new air truck was received by manufacturer. A truck committee meeting will be scheduled shortly to review the existing plans and work that has been done to date. The build is scheduled to begin in July to include a weekly update with pictures from the manufacture.
- Commissioner Strock will be sending an email out to members regarding forming a new truck committee to replace the rescue truck.

G. Ten Eyck: Technological improvements to 2-way radios/minitors should be researched closely prior to any further purchases. Many upgrades and changes have been made to the technology and have been installed within the county.

D. Van Apeldoorn:

- The District Treasurer and Secretary computers have been supplied with a 2 year Carbonite backup subscription, purchased to protect and backup all data on computers. The external drive will be set-up shortly.
- The District Secretary was issued a new laptop with a 2 year service plan.
- Permission granted to use Station #2 for the Spring Blood Drive on April 30th from 7:30am to 12:30pm. A facilities use form has been completed.
- **MOTION** by D. Van Appeldorn; 2nd: B. Strock to approve paying up to \$1,000 to contribute to the restoration and updating of the Bethlehem Firefighters Memorial located off Delaware Ave., Delmar. (All in Favor)

Motion: by B. Burns; 2nd: G. Ten Eyck to leave the regular scheduled BOFC meeting and enter into a Service Awards Meeting at 8:13pm. (All in Favor)

-The 2015 Service Awards packet has been completed, reviewed, and signed by the Board of Fire Commissioners and will be copied and mailed to PENFLEX, Attn: Anthony Hill, this week.

Motion by B. Burns; 2nd: G. Ten Eyck to leave the Service Awards Meeting and re-enter the regular scheduled BOFC meeting at 8:20pm.

Motion: made by B. Strock; 2nd: D. Van Apeldoorn (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:12 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, May 16, 2016 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie E. Sellers
On behalf of
Stephanie Krause
District Secretary