

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

July 18, 2016

Meeting Minutes

[As Approved on August 15, 2016]

The meeting was opened at Selkirk Fire District Administrative Office at 7:01 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
() George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

OTHERS: Joe Michaniw, Tom Neri and Ed Ward

Minutes of the previous meeting of June 20, 2016 were read and approved.

MOTION to approve by D. Van Apeldoorn; 2nd: B. Strock (All in Favor)

Treasurer's Report:

General Fund Balance: \$ 698,841.21; E&A Fund Balance: \$ 629,450; B&G Fund Balance \$275,109.26

T&A Fund \$1,099,483.71 RBC Wealth Management

The Foreign Fire tax check was received from the NYS Insurance Department totaling \$40,865.40.

MOTION to transfer the Foreign Fire tax the departments by B. Strock; 2nd by D. Van Apeldoorn (All in Favor)

MOTION to approve Treasurer's Report by B. Burns; 2nd: B. Strock (All in Favor)

Claims Approved/ Paid at July Meeting \$41,130.60

Prepaid Claims approved at July Meeting \$4,482.86

Total = \$45,613.46

Claims 2016 -274 through 2016-317 inclusive

July Payroll 1 \$1,450.24

July Payroll 2 \$1,065.02

Abstract dated: July 2016 numbers 2016-274 to 2016-317 inclusive

MOTION to approve claims by B. Strock/ 2nd by B. Burns (All in Favor)

Secretary's Report

Received notice from NYS DEC that our VFA grant application for 2016 was denied.

Public Comment:

- None

SFD Board of Directors Report:

Membership: FF Cho-Fung has resigned. Paperwork is forthcoming. 1 new application waiting for physical.

Membership Room Policy: The Membership Room Policy regarding members' responsibilities during an emergency while in the Members Room is in draft form

Station signs: Please update all

Old Business:

- Facility Advisory Committee: Chairman C. Wickham passed out Phase I feedback from Mitchell and Associates for review. The next meeting date is TBA.

- Policy Updates: Chairman C. Wickham continues to work on updating district policies.

- Per Chairman C. Wickham, we need to schedule appraisals on our buildings. Commissioner B. Burns will assist.

Chiefs Report:

- It was discussed whether or not anyone else besides a qualified active firefighter can drive the district's apparatus. Discussion was had as to whether or not to write a new policy. This is under review.
- Initial Response Cards will be laminated and disbursed for all fire apparatus
- Chief Asprien shared that the ISO meeting that was held on July 14th went well
- Although the pump on the SFD Boat is not 100%, it is in the river and in service
- T-40 is out of service at Atlantic Detroit for repair to the Turbo Speed Sensor; due back 7/19
- M426, the Fire Police vehicle, was sold for \$10,000
- Additional marketing will be done to see the old Air Truck after the Altamont Fair
- Facial Hair policy needs to be reinforced and reviewed by the BOFC.

Training: The following training requests were discussed:

- Tim Pinson/M416 – Firefighter I in Guilderland 8/5
- Pump Ops – date TBA – 4 Firefighters to Coeymans
- Apparatus to the Altamont Fair 8/19 or 8/20
- Heavy Lifting /Stabilization Course – 1FF – Colonie \$65

MOTION: to approve all of the above listed training/use of apparatus by B. Strock; 2nd by D. Van Apeldoorn (All in Favor)

Purchases

- Chief Asprien obtained a quote for the Gator equipment that we were hoping to purchase with the DEC grant that was denied. Some of this equipment would be for the Gator ATV, and some for the Gator trailer that is being ordered. Since the Gator has not yet been ordered, the BOFC recommended waiting until the August BOFC meeting to submit all necessary paperwork
- Chief Asprien obtained 2 quotes for the Gator Trailer.

MOTION: to spend up to \$7500 on a trailer for the new John Deere Gator ATV by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

New Business:

- On 8/1 there will be a Budget Workshop Meeting at 6pm . Secretary S. Krause will communicate to the Town of Bethlehem for calendar updating

Commissioners Report:

R. Burns:

- Will arrange to have the gutters of the Administration Building cleaned out as they are clogged

B. Strock:

- A visit to see the status of the new Air Truck is scheduled for 8/1. Commissioner B. Strock and Chief K. Craft will be going. Hopeful that the Air Truck will be complete in October.

G. Ten Eyck:

- not in attendance

D. Van Apeldoorn:

- Ed Ward sent liquor license request letter for the fair – an acknowledgment letter has been received.
- We need to add DeCrescente Distributing Co. to our insurance policy as a rider – Greg Turner, the district attorney advised we have our name added to the vendor's policy.
- A courtesy call was placed to Schuyler Realty in regard to parking in the plaza parking lot for the fair

Motion: made by D. Van Apeldoorn; 2nd: B. Strock (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:05 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, August 15, 2016 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie Krause
District Secretary