

Minutes
Selkirk Fire District
Board of Fire Commissioners
Selkirk, NY 12158

Meeting of August 18, 2014 at the District Administrative Offices
The meeting was opened at 7:00 PM by Chairman Wickham

IN ATTENDANCE

(X) Lennie MICELLI

() VACANT

(X) Douglas VANAPeldoorn

(X) George TEN EYCK

(X) Charles WICKHAM Jr. Chairman

(X) William ASPRION, District Chief

() Stephanie SELLERS District Secretary

(X) Douglas OPHARDT District Treasurer

OTHERS: Asst Chiefs Steve Hummel and Joseph Michaniw, Robert Burns, Barry Morehouse, and Captain Ed Ward

Minutes of the previous meetings of July 21, 2014 were read and approved.

Motion made by D. VanApeldoorn; 2nd: L. Micelli. Motion approved 4-0

District Treasurer Ophardt informed the board:

- 1) Fund Balances: As of August 18, 2014, the district funds had the following balances: General Fund: \$561,902.56 after \$50,273.48 in pre-paid claims in August and \$2,584.20 in outstanding checks from July are subtracted out; E&A Fund: \$175,181.46; B&G Fund: \$204,751.97;
- 2) Encumbrances: The district has two outstanding encumbrances: Claim 2014-298 Emerling Chevrolet State contract for \$35,249.50 for a new 2015 Chevy Tahoe Chief Vehicle and; claim 2014-383 Jason Hammond for \$1,650 for demolition of basement walls at Station No. 1

Treasurer's Report read and approved:

Motion made by L. Micelli; 2nd: G. TenEyck. Motion approved 4-0

Claims presented and approved for payment:

W/C Abstract dated: August 18, 2014 numbers 2014-345 to 2014-387 inclusive totaling: \$30,199.40;
Prepaid: \$50,273.48

Payroll Abstract dated: August 18, 2014 totaling: \$3,217.65

Motion made by L. Micelli; 2nd: G. TenEyck: to authorize the warrants and claims for payment. Motion approved 4-0

District Secretary Sellers:

No report provided.

Public Comment:

None

Department Report:

Chairman Ward Reported:

1) Personnel Transactions:

- 1) Company No. 2: Joe Repetur: Active to Out of District
- 2) Company No. 1: Josh Therrien: Non Member
- 3) Company No. 2: Kevin Riccardelli: from Active to Associate Membership
- 4) Company No. 2: Conner Weidmann: Non Member

- 2) Repair to Station No. 1: President Morehouse reported that there is a hole in the roof of the generator room caused by repair person putting his foot through a weak spot in the roof.
 - 3) Paint Doors Station No. 2: President Olivett reported that the lower back doors of the station need painting as does the back block wall of Station No. 1
- Motion to approve the Board of Directors report made by D. VanApeldoorn; 2nd: G. Ten Eyck. Motion approved 4-0

Old Business

The board discussed:

- 1) Facility Planning: Chairman Wickham will schedule meetings in September to initiate the planning process.
- 2) Supply Room: Jason Hammond will begin demolition of walls on Thursday (August 21) in the basement of Station No. 1. Mr. Hammond will also check the gutters at Stations No. 1 and 2
- 3) New Air Truck: Chief Asprion and Chairman Wickham are waiting on receipt of specifications on a potential truck design as well as reviewing other options and pricing.
- 4) Boat Dock: Chairman Wickham will meet with a representative of J.R. Pictropaoli Inc. to review the design of the docks and the scope of work.
- 5) 2015 Budget: The board reviewed the proposed budget. Treasurer Ophardt will provide an updated Tax Levy for the district to calculate the tax rate. Commissioner TenEyck will update the truck purchasing/replacement plan for the district.

New Business

The board discussed:

- 1) PESH Course: Chairman Wickham informed the board members about an upcoming PESH Course in Albany on August 20, 2014.
- 2) Screening for Sex Offense Convictions: A new law will require prospective volunteer firefighters to authorize a background check for sex offenses upon submission of their application.
- 3) Box Alarms- Port of Rensselaer: The East Greenbush Fire District has updated its "Port Box" alarm procedures. Errors were noted regarding equipment to be dispatched from the Selkirk and Elsmere Fire Districts.
- 4) 9-11 Ceremony: Member Melody Burns is organizing a 9-11 Ceremony for Thursday September 11 at 7:00 PM at Station No. 2.

Chief's Report

Chief Asprion discussed:

- 1) Enterprise (TEPPCO) Oder Calls: Three 10,000 gallon tanks are being disassembled on Wednesday. Due to Oder problems, the DEC and representatives of the Selkirk Fire District will be on site for safety and air monitoring of the environment.
- 2) Training:
 - 1) Mac Boston is sponsoring hands on training for Selkirk as well as regional firefighters through NYFD firefighters in September in Saratoga County. Estimated district cost \$700
 - 2) Long Island Water Rescue September 13-14 Up to twelve Selkirk members can participate. Estimated cost \$4,000.
 - 3) Permission requested to take M-416 to Saratoga County plus a chief vehicle.
 - 4) Principals of Building Construction: Four Monday nights in September. Permission to take a district vehicle out of district to Coeymans.
 - 5) Tunnel to the Tower Run: September 28 - Permission to take M-416 out of district.

- 6) CPR Class—Instructor Ken Dott will submit an invoice for training session at Station No. 1 along with an invoice for a second session at Station No. 2. The cost is \$400 per session and \$10 per student.

Motion made by G. TenEyck; 2nd D. VanApeldoorn to authorize firefighters to attend training, and to take district vehicles out of the district for the above training purposes and Tunnel to the Tower event; to authorize the District Chief to enter into a contract with Long Island Water Rescue for training purposes at an estimated cost of \$4,000; to authorize payment for an additional CPR class for up to thirty participants at \$700; and for members to attend hands on training with the NYFD in Saratoga County at \$700. Motion approved 4-0

- 3) Equipment Purchases

- 1) Two Roof Operations Safety Platforms: Cost \$1,000
- 2) Three chief helmets: Cost \$1,200

Motion made by G. TenEyck; 2nd L. Micelli to authorize purchase of two roof operations safety platforms and three chief helmets. Motion approved 4-0

- 4) Ladder Testing – All district ladders and T-40 have been tested by American Test Center and passed. Cost \$1,470.
- 5) Equipment Maintenance: Dave Veltmann will be stopping by each station to perform basic maintenance on fire apparatus in the district
- 6) Hose Testing: A hose testing date is scheduled for September.
- 7) Pump Testing: a pump testing date is scheduled for October.
- 8) City of Albany Water Line: A draft letter is being prepared requesting that the fire district be allowed to tap the main water line to the City of Albany to improve fire protection in the western portion of the fire district.
- 9) Knox Box Repairs: Chief Asprion asked approval to pay Wells Communications for maintenance on district “Know Boxes” on each truck. The cost is \$425.
Motion made by D. VanApeldoorn; 2nd L. Micelli: to authorize payment to Wells Communication for service on Knox boxes. Motion approved 4-0

Motion made by D. VanApeldoorn; 2nd L. Micelli to enter into Executive Session at 9:00 PM to discuss a personnel matter.

Motion made by D. VanApeldoorn; 2nd L. Micelli to exit from Executive Session at 9:15 PM

Motion: made by D. VanApeldoorn; 2nd L. Micelli: to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:15 PM. The next regular business meeting will be on September 15, 2014 at 7:00 PM at the District Administrative Offices.

Respectfully Submitted,

Douglas Ophardt
District Treasurer