

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

July 21, 2014

Meeting Minutes

[As Approved on: 8/18/14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:04 PM by Chairman Charles Wickham, Jr.

IN ATTENDANCE

(X) Lennie MICELLI	(X) Charles WICKHAM
()	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie SELLERS, District Secretary

OTHERS: Steve Hummel; Ed Ward; Jeff Stangle; Robert G. Burns; C. Weidman

Minutes of the previous meeting of June 16, 2014 were read and approved.

MOTION to approve by L. Micelli; 2nd: G. Ten Eyck (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund: Balance \$615,156.80; E&A Fund Balance: \$175,151.50; B&G Fund Balance \$204,716.95
- Richard Dinolfo, CPA has completed the 2013 Audit. Audit report was filed with the NY State Comptroller. Treasurer Ophardt will file a copy with the town of Bethlehem next week. Copies were also distributed to each commissioner and the district secretary.
- 2% Foreign Fire money has been received by District Treasurer and will be processed accordingly.

MOTION to approve Treasurers Report by G. Ten Eyck; 2nd: L. Micelli (All in favor)

Claims presented and approved for payment:

Abstract dated: July 21, 2014 numbers 2014-300 to 2014-344 inclusive

MOTION to approve by G. Ten Eyck; 2nd: L. Micelli - (All in favor)

Secretary's Report: (*Secretary Sellers*)

- AED/PAD Service Inspections will be completed by PhysioControl within the next month.
- 2015 NYSAFC Conference – registrations and hotel reservations for 8 members has been completed.

Public Comment:

- None

SFD Board of Directors Report: (*As reported by BOD President, Ed Ward*)

- Fire house use requests:
 - o August 23, 2014 from Noon to Dusk – Station #3 for company picnic
 - o August – Date TBD – 2:00 p.m. – 10:00 p.m. – Station #1 company picnic
 - **MOTION** to approve fire house use requests by G. Ten Eyck; 2nd: L. Micelli - (All in Favor)
- Membership:
 - o Ryan Lundgren – new recruit assigned to Station #2.

- Jordan Betor – new recruit assigned to Station #2.
 - Completed applications, including beneficiary forms, arson checks and physicals were submitted to the BOFC for review and approval.

MOTION by L. Micelli; 2nd: G. Ten Eyck to approve membership as stated above (All in Favor)

Old Business:

Facilities Improvement Project: Member whom will serve on the facilities improvement project have been received from stations #'s 2 and 3. Station # 1 members will be provided shortly. The first committee meeting will be scheduled with Architect Bob Mitchell within the next month.

District Umbrella Insurance: Quotes were received from Burt Anthony Associates in regard to increasing the District umbrella insurance coverage to \$6M/\$12M with an additional premium of \$500. (Previous coverage was \$5M/\$10M).

MOTION by L. Micelli; 2nd: G. Ten Eyck to approve the increase in umbrella coverage for the District as stated above. – (All in Favor)

Weight Load – Station #1 Floor: Commissioner Wickham met with an engineer to inspect the engine room floor for weight load issues. Repairs are highly recommended. The existing spalls in support structure are progressively expanding. At the current time, specific apparatus will need to be parked in designated bays to avoid applying excess weight on the floor. Signs will be posted in the engine room to specify mandatory parking arrangements.

District Electric Bills: Commissioner Micelli has reviewed the annual electric bills and has resolved that the current Hess/Integris contract is now higher than the National Grid rates. The district will review the existing contract terms with Hess/Integris and switch back to National Grid when able to opt out of contract.

Lighting – Station #1: KOT Electric will be replacing light fixtures/ballast in station.

Heather Burns Arrest: Ms. Burns has agreed to plea bargain and has given restitution to the Fire District. Total monies received by the District are in the amount of \$18,644.88. The 2 checks were made out directly to Company #3 and were given to Company #3 President Jeff Stangle. Checks were deposited into their company account. Company #3 requires all financial documentation be returned from the District Attorney's office along with case documents as these are the only copies available.

Chiefs Report:

Boat Docks: Parts have been ordered to repair the dock system.

2015 Chevy Tahoe – Chief's Vehicle: The order has been placed. Lighting package will be installed by factory.

New Air Truck: Planning in process – possible may have to go to bid process.

Altamont Fair: Request to take one apparatus and staff to the Altamont Fair for a day during the week of August 15, 2014. **MOTION** to approve by D. Van Apeldoorn; 2nd: L. Micelli – (All in Favor)

Request to surplus roof ladder from E41 that was damaged at training – **MOTION** to approve surplus by D. Van Apeldoorn; 2nd: L. Micelli – (All in Favor)

Fall Family Picnic GES: Permission to take apparatus and staffing to the September 21, 2014 Glenmont Elementary School Fall Family Picnic as well as to offer a ride to school in a fire truck for a student and 3 friends and a ride in the Memorial Day Parade for a student and one friend as raffle items. **MOTION** to approve attendance and raffle items at GES Picnic as stated above by D. Van Apeldoorn; 2nd: G. Ten Eyck – (All in Favor)

Rural Water Supply: Rural Water Resource Plan draft was distributed to commissioners – as drafted by S. Burnham.

New Business:

Fire Station Tones: A request was received from a Glenmont resident, Chris Kelly, regarding the hours of the siren at station #2. The Board discussed and will review various options with town dispatch and physical siren settings.

2015 Budget Meetings: The first budget review meeting is scheduled for August 4, 2014 at 7:00 p.m. at the Administrative Offices. Treasurer Ophardt will email draft budget documents to BOFC members for review prior to the meeting.

Water Cooler Station #3: A new water cooler and bottle plan will be purchased from Culligan Water for station #3. The District covers the cost of bottled water at Station #3 due to their being on well water.

Motion: made by D. Van Apeldoorn; 2nd: L. Micelli to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 8:30 p.m. The next meeting of the Selkirk Board of Fire Commissioners will be on Monday, August 18, 2014 at 7:00 p.m.

Respectfully Submitted,

Stephanie E. Sellers
District Secretary