

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

November 17, 2014

Meeting Minutes

[As Approved on: 12/08/14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:06 PM by Chairman Charles Wickham, Jr.

IN ATTENDANCE

| | |
|---------------------------|---|
| () Lennie MICELLI | (X) Charles WICKHAM |
| () | (X) William ASPRION, Chief |
| (X) Douglas VAN APELDOORN | (X) Douglas OPHARDT, District Treasurer |
| (X) George TEN EYCK | (X) Stephanie SELLERS, District Secretary |

OTHERS: Steve Hummel; Robert G. Burns; Joe Michaniw; Ed Ward; Barak Strock; Richard Griffin; Jeff Stangle; Barry Morehouse

Minutes of the previous meeting of October 20, 2014 were read and approved.

MOTION to approve by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund: Balance \$438,299.64; E&A Fund Balance: \$380,124.82; B&G Fund Balance \$204,855.11

MOTION to approve Treasurers Report by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Claims presented and approved for payment:

Abstract dated: November 15, 2014 numbers 2014-476 to 2014-519 inclusive

MOTION to approve by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Secretary's Report: (*Secretary Sellers*)

- Aqua Science will be on site at station #3 on Wednesday to inspect the well water system. A quote will be provided for regular service/maintenance and water testing.
- 2015 Commissioner Elections: The Selkirk Fire District 2015 Commissioners Election will be held on December 9, 2014 from 6-9 PM at each fire station location. The last day to submit petitions is November 19, 2014. Petitions must be presented to the District Secretary by close of business on November 19. Election date, time and locations must be posted to each station sign board by November 20th. Notice of Election has been posted in district newspapers, the Town of Bethlehem, and the District website.

The election inspector's rate will be set at \$35 per inspector. Six (6) election inspectors (2 per location) will be required in total.

Motion by D. Van Apeldoorn; 2nd: G. Ten Eyck – (All In Favor) to approve voting time from 6PM – 9PM; six (6) election inspectors as stated above, appointing District Secretary Sellers as chairman of inspectors/election and setting the election inspector's rate to \$35 each.

Public Comment:

- None

SFD Board of Directors Report:

- Request to use station #3 meeting room for the Annual Children's Christmas party in December (Date/Time TBD).
- Request to use station #1 meeting room for Annual Christmas party in December (Date/Time TBD)
- Request to use station #2 meeting room for the Red Cross Blood Drive on Saturday, November 22, 2014 from 7:30a.m. – 12:30p.m.

- Request to use station #1 meeting room for Monthly Girl Scout meeting – every 2nd Thursday of the month at 6:30PM lasting approximately one hour.
 - o **Motion** by D. Van Apeldoorn; 2nd: G. Ten Eyck – (All In Favor) to approve station meeting room use as stated above.
- 2015 Company Elections – nomination meeting is scheduled for December 2, 2014 Annual election will be held on Thursday, December 4, 2014, 7:00 PM at Station #2.
- Membership:
 - o Jack Bailey – Transfer from Active to Veteran Member.

New Members:

- o Eric Oliver – Station #2
- o Don McMullen – Station #2

MOTION by G. Ten Eyck; 2nd: D. Van Apeldoorn to approve membership as stated above (All in Favor)

Old Business:

Facilities Improvement Project: The Committee is completing the required needs questionnaire and will schedule a meeting prior to the Thanksgiving holiday.

Rural Water Plan: Commissioners are asked to seek alternative ideas to the proposed hydrant installation that was declined by the City of Albany.

Task Force Meeting: Items discussed at the last meeting of the Town Task Force included gathering a list of abandoned building in the fire district; placement of fire department connection signs as well as truss signs on commercial and residential buildings. A meeting was also had with the TOB Supervisor to discuss the public use of fire houses and to address fire department siren use.

Storage Trailer: A District storage trailer has been purchased (as approved in previous minutes) for use at the town training grounds.

District Life Insurance: Policy is being reviewed by the Board and Penflex

Chiefs Report:

Alarms: 270 YTD

Physicals: Approximately 8-10 members remain without annual physicals at this time. Members have been asked to schedule at their earliest convenience to avoid being removed from the active member list on December 31, 2014.

Chiefs Vehicle: The new 2015 Chevy Tahoe chiefs vehicle should be delivered prior to the new-year.

Hose Replacement: All defective hose has been replaced and received with the exception of 8 lengths that remain on order (product in transit).

Air Truck: In response to SFD letters of request, SIMS has graciously donated a check for \$3,000 to assist in the purchase of a new air truck.

PSEG Equipment Grant: Grant request has been processed, a response from PSEG should arrive prior to the start of the new-year. Requested funds will be used to purchase a combi rescue tool for the ladder truck.

FFI Course: Three members have completed the firefighter 1 course – please congratulate graduates: Sarah Hospodar, Jordan Betor and Ryan Lundgren.

Training: The department has a completion rate of approximately 98% attendance for annual HAZMAT, OSHA, and Bailout training this year. Thank You to the training officer for coordinating and scheduling the trainings with members.

SABIC: SABIC will be hosting a local business meeting on December 3, 2014 from 8:30 a.m. – 10:00 a.m.

Purchases:

- Qty. 25 Dragon Fire Interior Gloves \$62.50/ea.
- Qty. 20 Rescue Gloves \$42.50/ea.
- Qty. 2 Verizon Wireless MIFI service additions to 1st and 2nd Asst. Chiefs phone lines - \$10/ea. additional charge will appear on the monthly Verizon Wireless bill.

Surplus Request: Request to surplus the below equipment:

- Bunker Pants (Qty. 6) & Turnout Coats (Qty. 4)– several did not pass inspection and are out of date;
- Black Helmets – Old style – Qty. 3;
- Yellow Helmet – Qty. 1;
- White Helmet – Qty. 1;
- Helmet liner – Qty. 1;
- Metal Stokes Basket – Qty. 1 – damaged mesh;
- 6 lengths 3” hard suction;
- 2 lengths 5” hard suction;
- Scott Masks – Qty. 3;
- Lumidor Gas meter – Qty. 3;
- Scott gas meter in case – Qty. 1 OOS 1996;
- Super jet x foam induction nozel – Qty. 1;
- Wheel chucks – oversized Qty. 2;
- Tahoe center consul – Qty. 3;
- 2.2 yellow air bottles – Qty. 4;
- Portable hydrant – Qty. 1

Motion by D. Van Apeldoorn; 2nd: G. Ten Eyck to approve purchases as listed above and to approve surplus of items as listed; (All in Favor)

New Business:

Letter from Robert K. Burns: The board read aloud a letter from past member Robert K. Burns who is requesting reinstatement. The board will reply accordingly to his letter this week.

December BOFC Meeting: The December 15th BOFC meeting has been canceled and rescheduled to Monday, December 8th. Notice will be posted to the SFD website as well as the TOB website and calendar.

Snow Plowing: Snow plowing quotes for the three fire house properties are being gathered for the 2014/15 winter season. **MOTION** by G. Ten Eyck; 2nd: D. Van Apeldoorn to approve service providers accordingly as quotes are properly reviewed.

Ice Machine: The district ice machine located in station #1 is not working.

A **MOTION** was made by D. Van Apeldoorn; 2nd: G. Ten Eyck to approve the repair or replacement of the ice machine based on price quotes once received. (All in Favor)

Holiday Truck & Parades: A **MOTION** was made by G. Ten Eyck; 2nd: D. Van Apeldoorn to approve the use of fire apparatus and members for the Annual Holiday Truck event on December 6th; as well as approving the use of apparatus and members at the TOB and Town of Coeymans annual Holiday Parades. (All In Favor).

Motion: made by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:35 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, December 8, 2014 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie E. Sellers
District Secretary