

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

September 15, 2014

Meeting Minutes

[As Approved on:10/21/14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:07 PM by Chairman Charles Wickham, Jr.

IN ATTENDANCE

(X) Lennie MICELLI

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(X) Douglas VAN APELDOORN

(X) George TEN EYCK

(X) Charles WICKHAM

(X) William ASPRION, Chief

(X) Douglas OPHARDT, District Treasurer

(X) Stephanie SELLERS, District Secretary

OTHERS: Steve Hummel; Jeff Stangle; Robert G. Burns; Stewart Burnham; Barry Morehouse; Joe Michaniw

Minutes of the previous meeting of August 18, 2014 were read and approved.

MOTION to approve by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund: Balance \$526,103.69; E&A Fund Balance: \$175,211.19; B&G Fund Balance \$204,786.72
- **2015 Budget Draft: Motion** by L. Micelli; 2nd: D. Van Apeldoorn to approve the proposed 2015 District Budget which does not exceed the 1.56% tax cap for FY2015 as established by the state comptroller. The 2015 tax levy amount to be raised is \$1,040,000 which is a 1.56% increase over the 2014 tax levy. The projected tax rate will be \$0.97 per thousand assessed value. Proposed 2015 Budget presented by Treasurer D. Ophardt - (All in Favor). The 2015 Budget Hearing will be held on Tuesday, October 21st, 2014 at 7:00PM at the Administrative Building.

MOTION to approve Treasurers Report by L. Micelli; 2nd: G. Ten Eyck (All in favor)

Claims presented and approved for payment:

Abstract dated: September 15, 2014 numbers 2014-383 to 2014-424 inclusive

MOTION to approve by G. Ten Eyck; 2nd: D. Van Apeldoorn - (All in favor)

- **Claim for Milton Cat** will be pulled and researched by district secretary. The invoices seem to reflect incorrect billing per the district's existing service agreement with Milton Cat.
- **Claim for Jason Hammond** – **Motion** by D. Van Apeldoorn; 2nd: G. Ten Eyck to approve increasing the amount paid to Jason Hammond for construction work performed in the basement of Station #1, due to changes made by SFD. (Jason's hourly rate is \$35/hr.) (All in Favor).

Secretary's Report: (*Secretary Sellers*)

- Alpine Software will be sending a quote for uploading inventory spreadsheets into our module.
- AED Inspections were completed on September 10th – batteries will need replacing in Jan/Feb 2015.

Public Comment:

- None

SFD Board of Directors Report:

- Fire house use requests:
 - o September 22, 2014 – Station #1 meeting room – Boy Scout Pack #81 Patrol Leader meeting – 6:00PM-9:00PM
 - o Monday evenings – Station #3 meeting room – Boy Scout Pack #1081 Dens 1 & 3 – 6:00PM
 - o 1st & 3rd Thursday's of each month – Station #3 - Girl Scout Troop meetings (Constance Craft) – 6:30PM-8:00PM

- o 1st & 3rd Sunday of each month from 9/21/14 – 1st Sunday in June 2015 – Station #3 – Girl Scout Troop #1189 – 4:30PM-5:30PM
- o November 14, 2014 – Station #3 – Boy Scout #81 spaghetti dinner
 - **MOTION** to approve fire house use requests by G. Ten Eyck; 2nd: D. Van Apeldoorn - (All in Favor)

- Membership:

- o Karie Nowak – Transfer from Active to Non-Member – due to job.
- o Joseph Repetur – Transfer from Active to Non-Member – moved out of district.

MOTION by G. Ten Eyck; 2nd: D. Van Apeldoorn to approve membership as stated above (All in Favor)

Old Business:

Facilities Improvement Project: Tentative Building Committee meeting scheduled for Thursday, September 25 at 7PM at Station #1, with Bob Mitchell of Mitchell Associates Architects.

District Supply Room Improvements: Jason Hammond is working on construction finishing touches. The improvements should be completed by month end.

Air Truck Replacement: Research on apparatus and equipment is still underway. An update will be forthcoming as new information is gathered.

Boat Dock Improvements: Date for installation of cement is TBD by contractor – projecting an October date for installation.

Chiefs Report:

Alarms: 223 YTD

Training: FF1 – 3 members currently taking course; FF2 – 3 members registered for Sept. 9th course in Rensselaer County; Mac Boston 18 Truck Seminar – 5 members attending on Sept. 20th in Saratoga. Three members completed the Boat/Water Rescue training last weekend.

Step Up And Lead Seminar – October 18th, 8AM-3PM, Gowana Middle School, Clifton Park; \$40/member.

Mandatory Courses – On the schedule are CPR, Bailout, HAZMAT and OSHA Refresher courses.

Membership Status: As of August 31, 2014 many members have not yet reached the minimum requirements for drill/meeting/fire calls (estimated). Many will reach the goal by end of year but members must note that there are not many drills left in the year, attendance is crucial from now through the end of year to meet the goal if they are short. Members are strongly encouraged to look at their points standings which are posted monthly at each station.

Rural Water Supply: Letters will be mailed this week to Albany County Water and NYSDEC seeking approvals and guidance in installing both fire hydrants and dry hydrants in South Bethlehem.

2014 Hose Testing: Fire One would not test SFD's 5" Neidner hoses claiming they know by looking at it that it will fail. The issue is being researched between the Neidner Manufacturer's reps, Fire One and SFD. Hoses have been removed from all apparatus until further safety research has been completed. Elsmere FD is also on backup for additional coverage.

Enterprise Products: Enterprise Products (Selkirk) was working on gas tanks earlier in the month which created a strong smell of propane in the area. Due to multiple fire calls to investigate the odor they have graciously donated \$750 to each fire department (Total of \$2,250).

Plane Crash at CSX: Chief Asprion thanked all firefighters responding to the September 8th plane crash at CSX rail yard for their hard work and dedication. CSX has offered to donate funds to the district for all expenses and time contributed to working at the scene of the accident.

Request permission to take T40 out of district to the Firefighter 2 course, as needed, in East Greenbush w/ firefighters (Various course dates in September).

Motion by D. Van Apeldoorn; 2nd: G. Ten Eyck to approve T40 attending FF2 out of district with firefighters as stated above. (All in Favor)

Purchases:

- Qty. 5 foam inductors approx. \$600/ea.
- Qty. 2 nozzles approx. \$800/ea.
- Qty. 2 AED/PAD units for R46 and 402 – approx. \$2,400/ea.
- Qty. 5 Sterling Rope F4 Escape devices (rope brakes) – \$80/ea.
- Qty. 2 Water Cans - \$250 total
- Qty. 2 Electric Sawzalls \$250 total
- Qty. 1 Jumbo Sure Valves Stortz (Garrison) – \$1,559
- Qty. 2 Dell Inspiron laptops for Chiefs vehicles (402 &403) – approx. \$1,900

Motion by D. Van Apeldoorn; 2nd: L. Micelli to approve above purchases. (All in Favor)

Gear washers should be replaced. Quotes will be forthcoming. Cost approx. \$4,000/ea.

New Business:

Municipal Training Center: Town fire departments are working on a long term improvement plan on the training tower facility. Fire Districts are asked to prepare a list of suggested improvement needs/ideas that will be included in the list of 2015 proposed projects for budgeting and schedule planning.

Motion by L. Micelli; 2nd: G. Ten Eyck at 8:47 PM to enter executive session to discuss a personnel matter (All in Favor)

Motion by D. Van Apeldoorn; 2nd: L. Micelli at 9:20 PM to exit executive session and return to normal meeting (All in Favor)

Returned to normal meeting at 9:21 PM

Motion: made by D. Van Apeldoorn; 2nd: L. Micelli to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:25 p.m. The next meeting of the Selkirk Board of Fire Commissioners will be promptly after the 2015 Budget Hearing scheduled on Tuesday, October 21, 2014 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie E. Sellers
District Secretary