

# Selkirk Fire District

Board of Fire Commissioners  
Selkirk, NY 12158

January 20, 2014

## Meeting Minutes

[As Approved on:2/17/14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:01 PM by Chairman Charles Wickham, Jr.

### IN ATTENDANCE

(X) Lennie MICELLI	(X) Charles WICKHAM
( )	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie SELLERS, District Secretary

OTHERS: Steve Hummel; Joe Michaniw; Melody Burns; Tom Neri; Barry Morehouse; Jaime Camps; Steve LaPlante; Assorted Active, Auxiliary, vet, and social members of Station #3.

Minutes of the previous meetings of December 30, 2013 and January 2, 2014 Organizational Meeting Minutes were read and approved.

**MOTION** to approve by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck (All in Favor)

Treasurer's Report: *Treasurer Ophardt*; read and approved:

- General Fund: Balance \$4,324.67; E&A Fund Balance: \$123,932.02; B&G Fund Balance \$204,420.28
- Auditor, Richard DiNolfo will be on site the last week of January to begin audit of 2013.
- W2's & 1099's will be completed and distributed by end of this week.

**MOTION** to approve Treasurers Report by G. Ten Eyck; 2<sup>nd</sup>: L. Micelli (All in favor)

Claims presented and approved for payment:

Abstract dated: January 18, 2014 numbers 2014-001 to 2014-048 inclusive

**MOTION** to approve by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli - (All in favor)

Secretary's Report: *NONE (covered in Chief's Report)*

Public Comment: Various Station #3 active, auxiliary, vet, and social members attended the meeting to voice their opinions regarding keeping station #3 open as a "social" organization. The active members also stated they would like to work closer together with the district officers to increase their membership numbers as well as asking the district officers what they would like to see #3 doing in regard to firematic and civil areas. The BOFC reinforced that no one ever announced that Station #3 would be shut down either firematically or socially. It was stated at the December 30<sup>th</sup> BOFC meeting to member, and President #3, Jeff Stangle that the BOFC would like to come out and meet with members of Station #3 to discuss operations of the station and future planning for the station, and, hypothetically, what would happen if the civil/social portion of the station had to be removed and relocated to another station. This was all stated solely for future planning & discussion, not for any short term or immediate changes. The BOFC still plans to meet with Station #3 members in the near future – meeting date & time TBD.

SFD Board of Directors Report: (As reported by BOD President, Melody Burns)

- Bereavement Uniform Program – Lighthouse Uniform Company's Fallen Fire Fighter Dress Uniform Program has opened its program up to all past firefighter members. The new program is called "Bereavement Uniform". Departments donate surplus, or non-fitting, uniforms to the program. The company cleans and refurbishes and reconfigures rank for burial purposes – the family pays only shipping to receive the uniform. The BOD would like to use any surplus uniforms to ship to the program.
- The BOD would like to establish a "Color Guard" (also called "Honor Guard").
- State Tax paperwork for the Dept. has been completed and filed.
- Auditors are still being researched for auditing of 3 fire companies.

- Installment Dinner – will be held in March.
- Board of Directors Meeting – tentatively scheduled for Feb. 4, 2014.

**Old Business:**

Facility Assessment Project: 3 RFQ’s have been mailed; additional will be posted shortly.

Company #1 Siren: Now working with minor adjustments needed.

Plumbing at #2: Leak in water line to garden hose has been repaired by plumber Carmen Frangella.

Hood Inspections: Chief Hummel will get quote from BLANN and set dates for kitchen hood system inspections at all 3 firehouse locations. NFPA suggests inspection of hoods be performed every 6 months. Station #1 is also in need of exhaust vent cleaning – commissioner Van Apeldoorn will coordinate this service.

**Chiefs Report:**

Purchases:

- Replace **equipment** that was lost in the structure fire at 1207 Route 144 on 01/02/14:
  - 3 Medium Scott mask and red bags \$2,208
  - 1 orange stream light \$160
  - 1 portable radio \$850
  - 1 led survivor light \$85
  - 5 lengths of 5” hose \$4,669 Est. Total - \$7,972
- Repairs/Emergency Repairs to **Apparatus** damaged at structure fire at 1207 Route 144 on 01/02/14:
  - T40 Labor & Parts \$476.92
  - R46 Labor & Parts \$720.00
  - TA43 Labor & Parts \$1,782.22
  - E41 Labor & Parts \$144.00
  - E47 Labor & Parts \$711.17
  - E44 Labor & Parts \$48.00
  - E48 Labor & Parts \$216.00 Est. Total - \$4098.31

Insurance claims will be processed for the Repairs to apparatus and lost and damaged equipment – the dollar amount of claim reimbursement is unknown at this time.

**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to approve Chief purchases of equipment to replace lost/damaged items under ‘**equipment**’ as listed above. (All In Favor)

- Permission to purchase a Portable Computer and small printer for the Quartermaster’s office – prices and options will be researched.

**MOTION** by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to approve Chief purchase of a computer and small printer for the Quartermaster’s office. (All In Favor)

Quartermaster Position: Under the guidance of Chief Hummel, Barak Strock has been assigned as Department Quartermaster; assisting Barak will be Chelsie Alderson. Plans for reorganizing the basement at station #1 are underway to make room for the Quartermaster’s office (in conjunction with possibly enlarging the existing gym with #1 Captain Tom Neri). Re-org. plans for the basement will be presented to the BOFC at their next meeting.

Training:

- Chief Asprion met with Port Ventures (scrap yard) who is willing to let the District use their facilities for extrication training. Members will also tour their facilities
- HAZMAT and Bloodborne Pathogens training courses are being scheduled with OSHA

Annual Elsmere FD Installment dinner was attended by Chief Hummel  
Run Card Policy has been edited and updated.

Surplus Equipment: A surplus equipment list for the entire department has been compiled and was presented at tonight’s meeting.

Glenwood Village Retirement Apts.: Chief Asprien met with Tim Haskins of the United Group to review plans for the new Glenwood Village Retirement apartment complex that will be built across the street from Station #2 off of Glenmont Road. Chief Asprien spoke with the Chief of Latham FD who has an identical retirement complex in their district (also built by United Group) who says the set-up is non-problematic.

Structure Fire: On 01/02/14 there was a fully involved auto fire on River Road and immediately upon return from that call a fully involved structure fire call at 1207 River Rd (Route 144). Both fires were battled under extreme cold temperatures. Several apparatus experienced damaged equipment due to the cold. Several pieces of equipment were damaged or lost battling the fires as well. (Items listed under "Purchases" above). Chief Asprien thanks all members who came to the calls for their time and dedication in working in the extreme weather conditions.

Firefighter of Year Awards: Nathaniel Adams Blanchard Post will host the annual Fire fighter of the year awards in the spring. Stations should be planning their nominations for the event.

**New Business:**

Fire & EMS Law & Mgmt. Conference: March 27-30, 2014 – Turning Stone Casino

Long Island Fire, Rescue & EMS Mega Show: February 22-23, 2014 – Nassau Veterans Memorial Coliseum, Uniondale, NY

2014 District Goals: BOFC/Chiefs will meet within the next 2-3 weeks to establish goals for 2014. Date TBD.

Recruitment/Retention Program: BOD will coordinate a program to coincide with the April 26-27, 2014, Recruit New York recruitment drive.

Town Tasks Force Meeting: Fuel Fobs to access TOB gas tanks are forthcoming; new town wide Safety Officer Qualifications standards are being researched; a Personal Fitness policy is also being discussed.

Selkirk FD Website: Commissioner Van Apeldoorn is in the process of updating the district website.

**MOTION** made at 10:12 p.m. by D. Van Apeldoorn; 2<sup>nd</sup>: L. Micelli to enter into Executive Session to discuss personnel issues.

**MOTION** made at 10:48 p.m. by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to leave Executive Session and return to normal meeting.

Re-entered normal meeting at 10:49 p.m.

**Motion:** made by D. Van Apeldoorn; 2<sup>nd</sup>: G. Ten Eyck to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 11:00 p.m. The next meeting of the Selkirk Board of Fire Commissioners will be on Monday, February 17, 2014 at 7:00 p.m.

Respectfully Submitted,

Stephanie E. Sellers  
District Secretary