

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

April 21, 2014

Meeting Minutes

[As Approved on: 5/19/14]

The meeting was opened at Selkirk Fire District Administrative Office at 7:01 PM by Commissioner, Doug Van Apeldoorn:

IN ATTENDANCE

(X) Lennie MICELLI	() Charles WICKHAM
()	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie SELLERS, District Secretary

OTHERS: Steve Hummel; Barry Morehouse; Ed Ward; Joe Michaniw; Jeff Stangle; Tom Neri; Rob Messenger; Glenn Lasher; Robert K. Burns, Robert G. Burns

Minutes of the previous meeting of March 20, 2014 were read and approved.

MOTION to approve by L. Micelli; 2nd: G. Ten Eyck (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund: Balance \$781,436.38; E&A Fund Balance: \$149,049.18; B&G Fund Balance \$204,589.55

MOTION to approve Treasurers Report by L. Micelli; 2nd: G. Ten Eyck (All in favor)

Claims presented and approved for payment:

Abstract dated: March 17, 2014 numbers 2014-153 to 2014-202 inclusive

MOTION to approve by L. Micelli; 2nd: G. Ten Eyck - (All in favor)

Secretary's Report: (*Secretary Sellers*)

- Computer Upgrades – The approved computer upgrades from WinXP to Win7 have begun. The District Secretary and District Treasurer computers have been upgraded and reinstalled in the offices by Solutions By Design. The administrative office printer was serviced at the same time to update drivers and software to support the Win7 platform. Commissioners and Chief computers are scheduled for upgrade within the next two weeks.
- NYSAFC Conference – Final confirmation of attendees is underway with assistance from Chief Asprion.

Public Comment:

- Robert G. Burns commented that his requested resignation from the Board of Fire Commissioners was handled improperly. He presented a copy of resignation laws that he found on-line. Mr. Burns requested that the BOFC request a formal letter from their attorney advising of the proper, legal, procedures that should be followed in reference to this specific incident (re: his relation to Heather Burns and her theft of Company #3 funds).
- Members inquired as to why no one was selected to replace Robert G. Burn's vacant BOFC position. The BOFC advised that by law the position does not have to be filled. There will be two commissioner positions open at this year's annual commissioner election.

SFD Board of Directors Report: (*As reported by BOD President, Ed Ward*)

- April 28th is tentatively scheduled for the Company audit.

- BOD requesting assistance with Recruitment weekend activities. Bouncy Bounce and food specifically. The BOFC advised that these items may not legally be covered with district funds. Advertising, signage, promotional items are able to be covered by the district.
- Installation Dinner: The BOFC suggests that for ease of communication between venue/caterers, etc., that going forward one main contact should be assigned and present the night of the event. If policy changes will be made, they should be done prior to the end of 2014.
- Membership Changes:
 - Alex Griffin – New JRFF member
 - Jordan Barach – Active to Assoc. (Military)
 - Robert K. Burns – The BOD has approved Robert K. Burns’ application to return as a member of the fire department. A letter was received from Albany County Sheriff Craig D. Apple, Sr. stating that Mr. Burns was not a person of interest, and that there is no evidence showing his involvement in his wife’s theft of company #3 funds. There is a discrepancy regarding the procedure of whether the company needs to first vote Mr. Burns in prior to his being accepted by the District. This is not clearly stated in the new By-Laws or supporting policies. The BOFC and BOD will seek legal counsel regarding this specific situation and the details of the procedure.

MOTION by L. Micelli; 2nd: G. Ten Eyck to approve membership changes of Alex Griffin and Jordan Barach. Robert K. Burns is approved pending legal counsel regarding his being voted in by company members, as stated above. (All in Favor)

- Request to take T40 to Ravena FD on May 5, 2014 for their ladder truck purchase, preplanning meeting.

MOTION by L. Micelli; 2nd: G. Ten Eyck to approve the use of T40 in Ravena on May 5, 2014. (All in Favor)

Old Business:

Facility Assessment Project: Commissioner Wickham is completing a mandatory questionnaire on the assessment project. A committee will be formed to oversee this project.

2014 Lawn Care Contract: Two bids were received as stated below:

- 1) Advantage Landscaping – Station #1: \$180.00/mo.
 Station #2: \$260.00/mo.
 Station #3: \$200.00/mo.
 Certificate of Insurance was included
- 2) Bloom’N Green Lawn Care - Station #1: \$154.00/mo.
 Station #2: \$240.00/mo.
 Station #3: \$154.00/mo.
 Certificate of Insurance - faxing over tomorrow morning.

MOTION by G. Ten Eyck; 2nd: L. Micelli to approve Bloom’N Green Lawn Care as 2014 district lawn care provider, as quoted, with optional 2nd and 3rd year renewals, pending receipt of Certificate of Insurance. (All in Favor)

Chiefs Report:

TA-43: Is out of service waiting for parts at HL Gage.

E-44 Sale: Valley Falls FD has made an offer of \$26,000 and a 10% deposit of \$2,600 has been received by SFD.

Rescue Boat: R4 is in service but not docked due to outstanding dock repair/replacement issues.

Cumberland Farms: Chief Asprion met with representatives from Cumberland Farms to address the repeated HAZMAT (gas spills) calls to their two locations in Glenmont. A couple of main items addressed were Cumberland Farms’ lack of communication with the Fire District and TOB Fire Marshall in these matters, replacing faulty nozzles on gas pumps.

Training:

- Port Of Albany – Ignitable Liquids HAZMAT training –May 6-7, 2014 – 4 spots reserved for SFD members. Tuesday – Classroom Training; Wednesday – Hands-On Training
- FAST – Coeymans Hollow FD – May 31 – June 1, 2014
- Pipeline Safety – May 29, 2014 – Holiday Inn – Wolf Rd. 5:30 PM – permission to take District vehicle and for any interested member to attend.
- CSX – Earthday Celebration – April 23, 2014 from 11 AM – 2 PM. – permission to take T40 to celebration located on Speeder Rd, Selkirk.

MOTION by G. Ten Eyck; 2nd: L. Micelli to approve attendance at training and to approve use of District vehicle for transportation. Also approve the use of T40 at CSX’s Earth Day Celebration on April 23rd. (All in Favor)

Purchases:

- Glenmont Car Wash – 3 month unlimited car wash for Chiefs vehicles - \$90/ea. – Total \$270.
- Roof Platform (portable accessory for ladder truck) Firerescueone.com - \$600.

MOTION by L. Micelli; 2nd: G. Ten Eyck to purchase Glenmont Car Wash and Roof Platform as stated above. (All in Favor)

New Business:

Lower Engine Room #2 Repairs: Kot Electric is scheduled to hook up the new heater on April 22.

Motion: made by G. Ten Eyck; 2nd: L. Micelli to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:52 p.m. The next meeting of the Selkirk Board of Fire Commissioners will be on Monday, May 19, 2014 at 7:00 p.m.

Respectfully Submitted,

Stephanie E. Sellers
District Secretary