

Minutes
Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158
(As Approved: 8/17/15)

Meeting of July 20, 2015 at the District Administrative Offices
The meeting was opened at 7:00 PM by Chairman Wickham

IN ATTENDANCE

(X) Barak STROCK	(X) Charles WICKHAM Jr. Chairman
(X) Robert BURNS	(X) William ASPRION, District Chief
(X) Douglas VANAPELDOORN	() VACANT District Secretary
(X) George TEN EYCK	(X) Douglas OPHARDT District Treasurer

OTHERS: Department President Ed Ward, Asst Chief Joe Michaniw, FF Barry Morehouse, FF Zack Myers

Minutes of the previous meetings of June 15, 2015 were read and approved:

Motion by D. VanApeldoorn; 2nd: G. Ten Eyck

Treasurer Ophardt informed the board:

- 1) As of June 30, 2015, the district funds had the following balances: General Fund: \$643,852.85; E&A Fund: \$436,247.57; B&G Fund: \$205,126.66
- 2) The district received the audit report for FY 2014 from the district's auditor Richard Dinolfo, CPA. The audit had one finding – that the district needs to improve its equipment records, which the district is upgrading through a new software program;
- 3) The treasurer requested approval to pay for two claims from B-Lann Equipment Company that arrived too late to be added to the Warrants & Claims:
 - 1) Twenty-one lengths of 1.75 inch x 10 feet fire hose at a cost of \$2,344.39
 - 2) Four SCBA Face pieces at a cost of \$204 each. Total cost \$816

Motion by G. TenEyck; 2nd B. Strock

Treasurer's Report read and approved:

Motion by B. Strock; 2nd R. Burns

Claims presented and approved for payment:

W/C Abstract dated: July 20, 2015 numbers 2015-259 to 2015-312 inclusive totaling: \$120,616.31;

Claims to be Paid: \$64,584.27

Prepaid: \$52,748.72

Payroll Abstract dated: July 15, 2015 totaling: \$3,283.32

Motion by D. VanApeldoorn; 2nd: B. Strock

Secretary Sellers informed the board of her resignation. The board acknowledges receiving the resignation letter.

Public Comment: None

Department Report

Department Chairman Ed Ward reported:

Membership Changes: Chris Hoover; from Active to Out of District

Samantha Vick; Non Member to Active

Commissioner Strock enquired about the district providing an orientation for its new members. Commissioners VanApeldoorn and Strock will provide orientation to new member

Building Evaluation Project: Chairman Wickham and other commissioners will meet with Bob Mitchell of Mitchell Associates, the district's architectural firm to review and discuss the progress in the project.

Credit Cards: The District Treasurer will call the credit card company to set up credit cards for the Assistant Chiefs (\$5,000 limit) and each Captain (\$500 limit). Chairman Wickham is working to update the district's credit card policy.

Appraisal of Antique Fire Apparatus: Chairman Wickham will work in conjunction with the other four departments in the town to hire a professional appraiser to assess the value of Selkirk's antique truck for insurance purposes.

E-48 Install Drawers: Dave Veltman has installed a new drawer on the under carriage of E-48. The second drawer needs to be installed.

Commissioner VanApeldoorn:

- 1) The new sign at Station No. 2 is complete. A bill will be coming from Larry Kot Electrical Services for ancillary electrical work with the sign.

Commissioner Strock:

- 1) The truck specs for the new air truck should be reviewed by the end of July and be ready to go out to bid.
- 2) Each station needs new letters for their sign boards.

Motion: made by B. Strock; 2nd G. TenEyck: for the district to spend up to \$700 to purchase letters for three station sign boards.

Commissioner Ten Eyck: No Report

Commissioner Burns: No Report

District Chief Report – Chief Asprion reported:

Fire calls: 192 Calls Year-to-date

Job Corps Safety Day: Chief Asprion needs a truck crew to attend the safety day. 1-3 PM July 29.

9/11 Ceremony: Albany/Saratoga Raceway: Permission to send one truck and M-416 to the race track for a September 11 ceremony.

PSE&G Grant: Chief Asprion is waiting on final approval for a grant of \$7,500 – \$9,000 to purchase positive pressure fans, both electric and gas powered, for the district

Water Rescue Class: Chief Asprion has contacted Capital Technical Rescue about offering a water rescue class in the district. He will get a price quote and seeks permission to host the class.

Firefighter 1: The district has four firefighters currently attending training. Additional classes upcoming include Pump Operations, ISO Certification and Truck Operations.

Altamont Fair: Permission to take a truck to the Altamont Fair in August

Friendship Festival: Permission to send a truck to the festival in Ravena.

Purchases: District Chief Asprion requested board approval to purchase:

- 1) Four Corner Lights – LED lights for each corner of a chief vehicle plus M-416. Estimated cost is \$100 per corner mounted on the bumper. To be installed by Wireless Ventures LLC total cost not to exceed \$2,000

Motion: made by G. Ten Eyck; 2nd G. D. VanApeldoorn: for the district to spend up to \$2,000 to purchase LED lighting for chiefs vehicles and M-416, and to approve trucks leaving the district to attend the various activities.

Motion: made by D. VanApeldoorn; 2nd R. Burns: to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 8:40 PM. The next regular business meeting will be on August 17, 2015 at 7:00 PM at the District Administrative Offices.

Respectfully Submitted,

Douglas Ophardt
District Treasurer