

September 21, 2015
Meeting Minutes

[As Approved on:]

The meeting was opened at Selkirk Fire District Administrative Office at 7:05 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie SELLERS, District Secretary

OTHERS: Ed Ward; Joe Michaniw; Steve Hummel

MOTION by D. Van Apeldoorn; 2nd: G. Ten Eyck to exit the normal meeting and enter the Service Awards Meeting at 7:06PM. (All in Favor)

MOTION to approve and accept RBC Wealth Managements offer to enter the Investment Access Account Program, Commissioners Van Apeldoorn and Ten Eyck will be administrators of the program. (All in Favor)

MOTION by D. Van Apeldoorn; 2nd: G. Ten Eyck at 7:17PM to exit the Service Awards meeting and reenter the normal Board of Fire Commissioner's meeting. (All in Favor).

Minutes of the previous meeting of August 17, 2015 were read and approved.

MOTION to approve by; B. Strock; 2nd: G. Ten Eyck (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund Balance: \$473,282.70; E&A Fund Balance: \$436,395.66; B&G Fund Balance \$205,196.29
- NYS Insurance Fund: As requested, the District will provide a roster of current active members and the 2014/15 budget to NYSIF for their annual auditing purposes.
- Credit cards have been received for the Chiefs and Captains and will be distributed shortly. Cards are in individual's names for ease of tracking and record keeping.

MOTION to approve Treasurer's Report by D. Van Apeldoorn; 2nd: G. Ten Eyck (All in Favor)

Claims presented and approved for payment:

Abstract dated: September 21, 2015 numbers 2015-351 to 2015-395 inclusive

- E48 – large service and repair bill - \$4,421. Commissioner Strock will discuss the situation of the apparatus with Chief Asprion and Dave Veltman. The claim will be paid as invoiced.

MOTION to approve claims by R. Burns; 2nd: G. Ten Eyck (All in Favor)

Secretary's Report

- Chiefs have been added to the Lowe's account.
- Training for the new District Secretary, Stephanie Krause, is underway.

Public Comment:

- None

SFD Board of Directors Report: (*As presented by Ed Ward*)

Membership:

New Active Members:

- Kevin Ricciardelli – Station #2 –Associate to Active (paperwork is to be provided)

MOTION by B. Strock; 2nd: G. Ten Eyck to approve new membership (All in Favor)

Use of Firehouse Request:

Request submitted for meeting room use on the following dates:

- Station #2: October 27th 7pm – Brothers of Railroad Signalmen; and October 31st all evening for Halloween Party
- Station #3: September 26th – Company Picnic (all day); and October 31st all evening for Halloween Party

Fire Prevention Week:

Request to approve activities and member/apparatus participation at various locations.

Albany Co. Muster/Elsmere FD:

- Elsmere FD will be hosting the Albany County Annual Muster on October 10th as well as celebrating their new ladder truck – requesting permission for members to attend the muster.

MOTION by B. Strock; 2nd: G. Ten Eyck to approve all activities and apparatus usage for Fire Prevention Week; and to approve participation and apparatus usage at Elsmere FD for the Albany Co. Muster events. (All in Favor)

Old Business:

Building Eval Project: The creation of a District/Residential newsletter is forthcoming with the addition of social media marketing of the newsletter and website to advertise and inform the public on the Evaluation Project. The newsletter will either go out quarterly or bi-annually.

Antique Fire Truck: The Childs has been appraised at \$29,500.

New District Secretary: Appoint Stephanie Krause as the new District Secretary with a salary based on \$17/hr. and approx. 20-25/hrs. per/week, as well as appoint Stephanie Sellers (current District Secretary) as Part-Time Secretary at her current salary rate. This appointment as noted will stand through December 31, 2015.

MOTION by D. Van Apeldoorn; 2nd: R. Burns to approve District Secretary appointments as noted. (All in Favor)

Sparky the Fire Dog: Commissioner Van Apeldoorn provided quotes for the repair and much needed servicing of Sparky.

MOTION by B. Strock; 2nd: G. Ten Eyck to approve the repair and restoration of Sparky the Fire Dog not to exceed \$4,000 as quote provided and reviewed. (All in Favor)

Chiefs Report:

Purchases:

- 2 Garmin GPS replacement units - \$400
- Boat Cleats – Qty. 4 - \$15
- 4 Dock Buoys - \$91.61
- 4 Dock Ropes - \$24
- Dock Ladder - \$425
- Boat Ladder - \$280
- Helmets (boat) - \$200
- Boat Rescue Course - \$2,800 (Invoiced-request to pay)
- E47 Door Handles – may be covered under warrantee/services will be charged to install by Dave Veltman – update at next scheduled BOFC meeting in October.

MOTION by G. Ten Eyck; 2nd: B Strock to approve purchase as noted. (All in Favor)

Boat Rescue Training: Thank you to Chief Joe Michaniw for his coordinating and implementing a grandly attended Boat Rescue Training.

Boat Launch Storage Trailer: As a follow-up to last month's request, quotes were received for the purchase of a storage trailer for R4 supplies. The portable, aluminum storage trailer comes complete with 30" side door and a drop down entry ramp. This purchase will extend the life of all boating supplies and protect against thievery at the HHP docks.

MOTION by G. Ten Eyck; 2nd: B. Strock to approve the purchase of one Aluminum enclosed storage trailer from Tom Docous in the amount of \$4,500 plus \$500 in addition for lettering on the unit. (All in Favor)

New Business:

Draft 2016 Budget: Approve the 2016 preliminary/draft budget as presented by Treasurer Ophardt, with a Tax Levy of \$1,099,100. Exceeding the tax cap of .73 – resulting in a 5.68% increase. The proposed draft budget will be presented at the 2016 Budget hearing on Tuesday, October 20, 2015, 7pm in the administrative offices of Selkirk FD.

MOTION by B. Strock; 2nd: R. Burns to approve the preliminary budget, as drafted, and to surpass the tax cap resulting in a 5.68% increase y/y. (All in Favor)

Apparatus & Equipment Replacement Schedule: The updated Schedule was discussed approved as drafted by Commissioner Ten Eyck.

MOTION by G. Ten Eyck; 2nd: R. Burns to approve and allocate \$105,000 to the purchase of a new Chief's Vehicle (Chevy Tahoe) in 2016 as well as a new Fire Police Vehicle (All in Favor)

EFD/SFD Joint Training Venture: Joint training ventures on leadership and management are underway between Elsmere FD and Selkirk FD. More info is forthcoming on this endeavor.

2015/16 Snow Plow Contracts: Jeff Stangle and Marc Futia will be contacted for snow removal contract renewals for the upcoming winter season. Jeff Stangle plows Stations 1 & 3, Marc Futia plows Station #2.

Air Truck Bid Opening:

Bids were received and opened on 09/02/15 at 2:00PM from the following apparatus manufacturers:

Sutphen Corporation - \$275,000.00 ***
SVI Trucks and Garrison Fire \$ Rescue Corporation - \$227,450.00
Wilde Fire Equipment Co. Inc. - 286,904.00
KME-Kovatch Organization - \$280,379.00

Thank you to commissioner Strock for his time and dedication in leading the truck committee and this purchase initiative.

Fitness Program Initiative: Members at Station #2 are creating an exercise program for members and will be using various FD equipment for the program. It will comprise of a boot camp style class workout for any member wanting to participate. All members are encouraged to participate, AND to contribute ideas and time in creating/implementing these fitness programs.

Motion: made by G. Ten Eyck; 2nd: B. Strock (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 11:20 p.m. The next meeting of the Selkirk Board of Fire Commissioners and the Annual Budget Hearing & Presentation are scheduled for Tuesday, October 20, 2015 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie E. Sellers
District Secretary