

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

October 20, 2015

Meeting Minutes

[As Approved on:]

The meeting was opened at Selkirk Fire District Administrative Office at 7:00 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
() Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
() George TEN EYCK	(X) Stephanie SELLERS/Stephanie KRAUSE District Secretaries

OTHERS: Ed Ward; Barry Morehouse, Steve Hummel, Tom Neri

MOTION: to go in to the Public Hearing Meeting by D. VanApeldoorn; 2nd by B. Burns (All in favor)

Public Hearing for 2016 Budget called by Chairman Chuck Wickham at 7:02pm

Present were Chairman C. Wickham, Commissioner B. Burns and Commissioner D. VanApeldoorn
District Treasurer D. Ophardt presented an overview of the budget for FY 2016. The Board and the Treasurer answered question from the citizens present.

MOTION: to close the Public Hearing at 7:20pm by D. VanApeldoorn; 2nd by B. Burns (All in favor)

Minutes of the previous meeting of July 20, 2015 were read and approved after the following corrections were made:

- 9/21-9/21: last page of bid is 99 vs 92
- Need motion to pay Losee's Deli \$275 for food from boat training

MOTION to approve by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

- General Fund Balance: \$475,415.67; E&A Fund Balance: \$436,467.33; B&G Fund Balance \$205,229.99

MOTION to approve Treasurer's Report by D. Van Apeldoorn; 2nd: Bob Burns (All in Favor)

Claims presented and approved for payment:

Abstract dated: October, 2015 numbers 2015- 396 to 2015-431 inclusive

MOTION to approve by D. Van Apeldoorn; 2nd: Bob Burns (All in Favor)

Secretary's Report

- Chief Asprion, Assistant Chief J. Michaniw and Assistant Chief S. Hummel have been added to the Lowe's account – letter sent to manager on 9/15/15 and a verbal follow up was done on 10/19/2015

Public Comment:

- None

SFD Board of Directors Report: (As presented by E. Ward)

Membership:

New Active Members:

- Morris Safford – Station #2 - Active
- Kevin Ricciardelli – station #2 – Active - already approved April 2015

MOTION by D. Van Apeldoorn; 2nd: B. Burns to approve new members (All in Favor)

Use of Firehouse Request:

- Requests submitted from the Ed Ward:

- Girl Scouts – First Aid training – Station #2 6-7pm
- NYS FF Life Safety Task Force – Task Force Meeting 10/22, Station #2 10:30-12:30
- Brotherhood of Railroad Signalmen – Union Meeting 10/26 – Station #2, 4-9p
- Company #2/Sara Hospodar – Halloween Party for Community – station #2 – 10/31 4-9p
- Boy Scouts Troop #81 – Spaghetti Dinner – 11/13, Station #3, 10a-10p
- American Red Cross – Fall Blood Drive 11/14 – station #2 – 7:30a-1:30p

MOTION: to approve all requests by D. Van Apeldoorn; 2nd: B. Burns (All in Favor)

Other:

- Upcoming Department Elections – 12/3/15 at Station #3
- District received a \$500 check from “The Need for Speed” event at the Castleton Boat Club. Members requested that the \$500 be given to the department.

MOTION to authorize the District Treasurer to issue a check for \$500 to the Selkirk Fire Department by Bob Burns; 2nd D. Van Apeldoorn (All in Favor)

Old Business:

FY 2016 Budget: Proposed budget was approved.

MOTION by D. Van Apeldoorn; 2nd: B. Burns (All in Favor)

Building Evaluation Project: Commissioner Wickham is meeting with Cecile of Mitchell and Associates to draft the flyer

Selkirk/Elsmere Officer Training in November – hoping for 15-20 within the department. Chief Asprion and Commissioner Wickham will send something out to all firefighters – final count needs to be in by 11/6/15

New Business:

Commissioner’s Report:

- Vick Olivett has repaired lights outside the Administration building and has looked at steps to resolve water and ice issues. Station #2 and #3 lights are on a time clock – sensor needed to be adjusted at #2.
- Bernie TeRiele of T&T Builders, LLC is looking at the Pole Shed Addition at Station #3 as the poles are leaning and pulling away from the building
- Three trees are needing to be removed at Station #3 by the barbecue pit – Commissioner Burns has 3 estimates: United Tree Service - \$2100, Haslam Tree Removal: \$2400, and a verbal from Marks Tree Service for \$3500

MOTION: to use the lowest bid to remove trees by D. Van Apeldoorn; 2nd: B. Burns (All in Favor)

- The top part of sign at Station #2 is peeling – Saxon Signs fixing. Chief S. Hummel noted that the sign is not lighting at night as well. Saxon will check switch on 10/21.

- Secretary Krause requested payroll be bi-weekly vs. monthly. Discussion was had by all and decided that it will go to bi-weekly starting January 2016.

MOTION: to change payroll to bi-weekly beginning January 2016 by D. Van Apeldoorn; 2nd: B. Burns (All in Favor)

Chief’s Report:

Physicals:

- The department was approximately twenty five firefighters short. Need to review policy in January or February 2016 so that the district isn’t paying double for those that do not attend physical offered at firehouse. Twenty firefighters are not in compliance. The cut-off date for physicals is 12/1/15

- Received thank you letter from P. Watson re: purchase of pump
- Heard from Bethlehem Emergency Management Office (BEMO) regarding Sheltering Program – all three stations are approved. Chief Asprion will assist if needed, but Commissioner Van Apeldoorn and Commissioner Bob Burns will work together on a plan. They will follow up with Jack Brennan.
- E-41 incident at Station #2: 35 ft ladder didn’t pass inspection – repair or replace?
- “Step Up and Lead” training being offered in E. Greenbush
- Chief’s Convention at Turning Stone – AA will follow up on reservation

- Regarding the Callanan's Training on 10/18/15 – sending letter for use of property
- Fire Police Truck Bid Opening on 10/21/15 @ 2p. We currently have 1 bid.
- Has specs for the Tahoe – will forward to AA to write up – will most likely bid in 2015, but \$\$ isn't available until 2016
- Received a PSEG check for \$9100 for fans. Fans are needed in E#-47, E-40 and T-40
- RCS Superintendent Libby has organized a pre-planned Tactical Meeting - site visits: 11/3@AW Becker Elementary for a 3-4 hour event. The Middle School and PBC Elementary school meetings are to follow. Chief Asprien will forward info.

Purchasing:

- Need to purchase new hoods for all firefighters (\$1500). Everyone will have 2.
- New Trailer is being lettered – TR-4. He would also like to build cabinet/countertop in the V of the trailer and it will also need lights and an outlet – will go through Kot – estimating \$800-\$900
- Fire Police Truck needs a light package and linex
- Via Commissioner Barak Strock would like to purchase Foo Bars – a 30” for each engine and an 18” for the chief vehicles.

75 Normex hoods

E-41 ladder

Cabinet/countertop in trailer

4 Foo Bars

3 Positive Pressure Fans

MOTION: to purchase the above equipment by B. Burns; 2nd D. Van Apeldoorn (All in Favor)

MOTION: made by D. Van Apeldoorn; 2nd. B. Burns (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 9:10 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, November 16, 2015 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie L. Krause
District Secretary