

Selkirk Fire District

Board of Fire Commissioners
Selkirk, NY 12158

November 16, 2015

Meeting Minutes

[As Approved on:]

The meeting was opened at Selkirk Fire District Administrative Office at 7:10 PM by Chairman Wickham.

IN ATTENDANCE

(X) Robert G. BURNS	(X) Charles WICKHAM
(X) Barak STROCK	(X) William ASPRION, Chief
(X) Douglas VAN APELDOORN	(X) Douglas OPHARDT, District Treasurer
(X) George TEN EYCK	(X) Stephanie KRAUSE, District Secretary

OTHERS: Barry Morehouse, Steve Hummel, Tom Neri and Joe Michaniw

Minutes of the previous meeting of October 20, 2015 were read and approved after corrections

MOTION to approve by D. Van Apeldoorn; 2nd by B. Burns (All in Favor)

Treasurer's Report: (*Treasurer Ophardt*) read and approved:

General Fund Balance: \$462,416.40; E&A Fund Balance: \$436,541.40; B&G Fund Balance \$205,264.82

MOTION to approve Treasurer's Report by D. Van Apeldoorn; 2nd: Bob Burns (All in Favor)

Claims presented and approved for payment:

Claims Approved: \$38,962.40 Payroll: \$3,409.59 Pre-paid: \$2,278.38

Abstract dated: November, 2015 numbers 2015- 432 to 2015-479 inclusive

MOTION to approve by D. Van Apeldoorn; 2nd: Barak Strock (All in Favor)

Secretary's Report

- Reviewed NYS Division of Criminal Justice Services Validation for completion and submission
- Commissioner's Election: the Voter's list has been requested, sign in sheets are printed, email was sent to all three firehouses for sign update. Last year's tellers have been contacted in order to gauge interest for this year

Public Comment:

- None

SFD Board of Directors Report:

Membership:

- No new Active Members

Use of Firehouse Request:

- Station #3 for yearly Kid's Christmas Party to be held on 12/13/15

MOTION: to approve request by D. Van Apeldoorn; 2nd: B. Strock (All in Favor)

Other:

Reminder that next BOFC meeting will remain 12/21/15 and Closeout meeting will be on 12/28/15

Old Business:

- Facility Advisory Committee: met last week to discuss options and possible scenarios. Next meeting is on 11/23/15, 6-9pm @ Station #2
- Officer Training for Selkirk/Elsmere – only a few signed up

New Business:

- Chairman Wickham would like to begin discussion on creating a part-time paid Deputy Treasurer and Purchasing Director position for the SFD.
- Station #3 pavilion repair is considered an Emergency Purchase/Repair

Chief's Report:

- Resolution: to surplus booster reel and 30' ladder.

MOTION: to surplus the booster reel and 30' ladder by B. Burns; 2nd: B. Strock (All in Favor)

- Resolution: to designate Doug Ophardt to be the Election Chairman and oversee voting

MOTION: to designate Doug Ophardt to be the 2015 Commissioner Election Chairman by B. Strock 2nd: G. TenEyck (All in Favor)

- Resolution: to revise the Annual Nomination and Election policy to match the new policy with a stipulation written in that it was up to the BOFC to override when necessary

MOTION: to revise the Annual Nomination and Election policy to match the new policy with stipulation that the BOFC can override when necessary by B. Strock; 2nd G. TenEyck (All in favor)

- Commissioner Strock is attending a pre—bid meeting at the Sutphen Plant in Monticello, NY on 12/6/15. Chief Asprion will be attending as well.

- Janitor at #2 is in need of a new vacuum

MOTION: by D. VanApeldoorn to adjourn the BOFC meeting and a LOSAP-Service Awards Meeting at 8:05pm ; 2nd by Barack Strock (All in Favor)

- Commissioner TenEyck forwarded the Annual Statements for non-active members to Secretary S. Krause to be mailed

- Annual Statements for Active members will be given to the captains at each of the 3 stations to disburse

- Beneficiary forms were also given to Secretary S. Krause. She will mail out to active members for completion. Non-active member beneficiary forms will be held on to.

MOTION: to adjourn the Service Awards meeting and return to the BOFC meeting by D. VanApeldoorn; 2nd by Barak Strock 8:10pm (All in Favor)

Chief's Report:

- Remove Paul Giordano from the Peace Officer Registry. Lt. Ed Ward: please send thank you letter for time served

- Received title for the NEO trailer. Working with Commissioner Strock on the countertop to be built/installed. Asst. Chief S. Hummel has been trying to reach NEO for more info.

- New Chief Vehicle: working with District Secretary S. Krause on boiler plate for bid. District secretary is in the process of setting up an account with HGACBuy (Houston –Galveston Area Council) for purchasing.

Training

- Captain B. Pugsley has requested to take the “Confined Space Awareness” class on 12/7/15 & 12/14/15 in Ravenna.

MOTION: to approve Captain B. Pugsley to attend Confined Space and Awareness training at the Ravenna Fire Company on 12/4/15 & 12/7/15 by B. Strock; 2nd by B. Burns. (All in favor)

Fire Police Truck

Chief Asprion will be meeting with DeNooyer Chevrolet on 11/17/15. Linex and lettering will be done first and will then meet with the Albany Communications regarding the lights and radios. Chief Asprion will continue to work with Commissioner TenEyck on this project. Chief Asprion is requesting to have truck/body invoice paid when it arrives.

MOTION: to authorize that upon receipt, the District Treasurer to pre pay the invoice for the new Fire Police truck (via purchase request) from DeNooyer Chevrolet by G. TenEyck; 2nd by B. Strock (All in favor)

The Board received a \$200 donation from local resident.

MOTION: to give \$200 resident donation to the Board of Directors by B. Burns; 2nd by B. Strock. (All in favor)

Motion: made by D. Van Apeldoorn; 2nd: B. Burns (All in Favor) to adjourn the regular business meeting of the Selkirk Fire District. The meeting was properly adjourned at 8:46 p.m. The next meeting of the Selkirk Board of Fire Commissioners is scheduled for Monday, December 21, 2015 at 7:00 p.m. at the Administration Building.

Respectfully Submitted,

Stephanie L. Krause
District Secretary

DRAFT